

City of Prince Rupert

2021 Statement of Financial Information

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

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(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021

Statement of Financial Information Approval

The undersigned, as authorized by the *Financial Information Regulation*, Schedule 1, Subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced as required by the *Financial Information Act*.

Lee Brain
Mayor on behalf of Council

Corinne Bomben
Chief Financial Officer

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021

Management Letter

The Financial Statements contained in the Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian Public Sector accounting standards as recommended by the Public Sector Accounting Board of Chartered Professional Accountants Canada or stated accounting principles identified in the significant accounting policies in the notes to the financial statements. The integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council of the City of Prince Rupert is responsible for ensuring that management fulfils its responsibilities for financial reporting and maintaining internal controls and exercises this responsibility under the auspices of the *Local Government Act* and the *Community Charter*.

The external auditors, Carlyle, Shepherd & Co., Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to additional schedules required by the Act. Their examination includes a review and evaluation of the municipality's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Mayor and Council.

On behalf of the City of Prince Rupert

Corinne Bomben
Chief Financial Officer

Date

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

Schedule of Elected Officials' Remuneration and Expenses

		<u>Remuneration & Taxable Benefits</u>	<u>Expenses</u>	<u>Total</u>
Mayor	BRAIN, LEE	\$ 86,349	\$ 801	\$ 87,150
Councillor	ADEY, NICHOLAS	21,472	-	21,472
	CUNNINGHAM, BARRY	21,472	-	21,472
	MIRAU, BLAIR	21,472	-	21,472
	NIESH, WADE	21,472	-	21,472
	RANDHAWA, GURVINDER	21,472	-	21,472
	SKELTON-MORVEN, REID	<u>21,472</u>	<u>-</u>	<u>21,472</u>
		<u>\$ 215,181</u>	<u>\$ 801</u>	<u>\$ 215,982</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021

Schedule of Employees' Remuneration and Expenses

Employee	Remuneration and Taxable Benefits	Other Remuneration (Note 1)	Total Remuneration	Training & Related Travel Expenses	Business Travel & Other Expenses
ACETO, VINCE	\$ 101,689	\$ -	\$ 101,689	\$ 456	\$ 491
BAILEY, HOWARD	91,555	-	91,555	208	216
BECKWITH, JEFFERY	161,477	-	161,477	106	872
BISHOP, BRODY	150,443	-	150,443	4,082	1,859
BLAKE, CHRISTOPHER	83,047	-	83,047	132	82
BOMBEN, CORINNE	162,856	-	162,856	188	1,700
BONNESCHRANZ, JON	115,328	52,094	167,422	4,082	1,936
BROOKS, RHEANNON	77,837	-	77,837	190	-
BUNKOWSKI, ANDREW	93,105	-	93,105	-	-
BURROWS, JORDAN	157,703	-	157,703	4,082	1,859
CAM, DANIEL	95,285	-	95,285	360	1,096
COOPER, CHAD	158,797	-	158,797	-	1,085
DANIELE, JAMES	168,007	-	168,007	4,348	4,616
DAVIDSON, MICHAEL	118,454	-	118,454	-	335
DAWES, SCOTT	78,859	-	78,859	-	324
DE RUYTER DE WILDT, HEIDI	82,556	-	82,556	200	-
DOPKO, TIMOTHY	167,942	-	167,942	-	-
DRURY, DONNA	83,888	-	83,888	-	472
DUTTON, TRYSTA	77,196	-	77,196	165	-
ELLIS, LYNDSAY	75,587	-	75,587	950	741
FERGUSON, CRAIG	143,503	-	143,503	-	164
FUZI, RYAN	175,777	-	175,777	4,653	5,095
GALE, DANIEL	125,353	-	125,353	-	305
GARDINER, GARIN	113,054	-	113,054	120	469
GERMAN, RON	86,358	-	86,358	109	-
GREY, JOHN	62,760	13,849	76,608	351	314
GURNSEY, MATTHEW	113,631	-	113,631	4,082	4,615
HALDANE, TRACY	82,468	-	82,468	-	-
HANSEN, KAREN	77,156	-	77,156	-	-
HESS, RUSSELL	94,732	-	94,732	-	-
HIGGINSON, TRISTAN	97,180	-	97,180	1,500	2,790
HOFFMAN, JONATHAN	83,852	-	83,852	-	985
JAMES, DAVID	176,296	-	176,296	-	288
JONES, REAL	168,696	-	168,696	4,082	1,859
KAWAGUCHI, GREGORY	82,054	-	82,054	132	297
KESSLER, MARKO	108,233	-	108,233	2,785	-
KORMENDY, DEREK	155,574	-	155,574	4,082	1,859
KRISTMANSON, MICHAEL	98,876	-	98,876	-	229
KRISTOFF, MARVIN	191,757	-	191,757	-	-
Sub-total	\$ 4,538,920	\$ 65,942	\$ 4,604,862	\$ 41,443	\$ 36,955

Note 1: "Other Remuneration" includes retirement allowances, tax-free payments, and payments in lieu of benefits

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021

Schedule of Employees' Remuneration and Expenses

Employee	Remuneration and Taxable Benefits	Other Remuneration (Note 1)	Total Remuneration	Training & Related Travel Expenses	Business Travel & Other Expenses
LAWRENCE, STEPHEN	\$ 144,729	\$ -	\$ 144,729	\$ 4,082	\$ 5,623
LEIGHTON, TROY	171,758	-	171,758	4,544	1,830
LEWIS, JACQUELINE	78,780	-	78,780	-	-
LONG, ROBERT	226,068	69,867	295,935	-	2,012
LUSSIER, HADEN	96,612	-	96,612	-	-
LUSSIER, TERRY	71,029	5,023	76,052	-	711
MACILROY, MOYNA	75,136	-	75,136	-	-
MACKENZIE, DIANE	75,787	203	75,990	-	-
MCKELVIE, DEE-ANN	76,973	-	76,973	-	-
MCKENZIE, DAVID	34,961	119,093	154,053	-	-
MEGGISON, JOEL	75,418	-	75,418	3,708	-
MILLER, ROSAMARIA	115,245	-	115,245	1,100	267
MORASH, ROBERT	79,162	-	79,162	166	128
MORSE, JAMES	139,378	-	139,378	-	435
MUELLER, ILA	76,767	-	76,767	166	-
NEL, SEBASTIAN	93,346	-	93,346	-	418
NEW, STEPHANIE	67,868	8,993	76,861	-	-
NICHOLLS, CRAIG	136,509	-	136,509	-	420
OSTROM, TANYA	115,685	-	115,685	-	60
PAOLO, ROCKY	213,484	-	213,484	-	-
PATERSON, TREENA	82,712	-	82,712	489	250
PELOQUIN, FLORIAN	88,895	-	88,895	-	-
PETERS, KEVIN	75,850	-	75,850	450	304
POMONIO, REMO	193,306	1,306	194,612	4,510	1,873
PROKSCH, GARY	79,230	-	79,230	2,684	642
PUCCI, RICHARD	167,734	-	167,734	-	27,908
ROWSE, SEAN	82,153	-	82,153	852	-
SCHMIDT, JORDAN	98,631	-	98,631	15,501	3,901
SEIDEL, MARK	123,847	-	123,847	1,744	793
SEIDEMANN, HANS	89,529	-	89,529	-	-
SHAREEF, ASNA	78,668	-	78,668	-	-
SIDONI, DYLAN	182,330	894	183,224	-	-
SLETTEN, HELGE	98,116	-	98,116	-	-
SOARES, JOSE	96,714	-	96,714	-	-
TEO, KIM	112,183	-	112,183	-	1,433
TRAN, NICK	80,911	-	80,911	132	118
TRETHEWEY, DREW	166,626	-	166,626	4,082	2,064
UPPAL, GUNEET	119,336	-	119,336	-	450
VENDITTELLI, JORDAN	158,461	-	158,461	4,082	2,358
Sub-total	\$ 4,339,922	\$ 205,378	\$ 4,545,301	\$ 48,290	\$ 53,998

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021

Schedule of Employees' Remuneration and Expenses

Employee	Remuneration and Taxable Benefits	Other Remuneration (Note 1)	Total Remuneration	Training & Related Travel Expenses	Business Travel & Other Expenses
VENDITTELLI, PAUL	\$ 124,104	\$ -	\$ 124,104	\$ -	\$ 20,180
VERA, ANTONIO	97,180	-	97,180	7,848	267
VICENTE, JOAO	75,767	-	75,767	351	737
WEICK, RALPH	162,101	933	163,034	4,082	5,095
WICK, MARTIN	143,935	-	143,935	300	330
ZACHARIAS, KYLE	75,008	-	75,008	132	434
Sub-total	\$ 678,095	\$ 933	\$ 679,028	\$ 12,712	\$ 27,042
			Employee (1st page)	41,443	36,955
			Employee (2nd Page)	48,290	53,998
			Employee (3rd Page)	12,712	27,042
			Total for employees earning more than \$75,000	\$ 102,445	\$ 117,994
			Total remuneration to Council members	215,181	
			Total remuneration to all other employees	6,430,355	
			Total employee remuneration and taxable benefits	\$ 16,474,726	

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

Schedule of Grants or Contributions

AFFNO Sugar Shack Grant (in kind)	\$	950
BC SPCA		27,603
Navy League of Canada (in kind)		4,044
Prince Rupert Racquet Association		9,000
Prince Rupert Arts Council		20,000
Prince Rupert Skating Club (in kind)		1,250
Prince Rupert Special Events Society - (in kind)		2,584
Prince Rupert Special Events Society (operating)		15,000
Prince Rupert Wildlife Rehab Shelter		6,600
Prince Rupert Crime Stoppers (in kind)		42
Salvation Army		15,000
Prince Rupert Golf Course (operating)		160,000
Tourism Prince Rupert (Hotel Tax only)		237,913
Tourism Prince Rupert (Visitors' Information Centre)		16,500
Museum of Northern BC - Kwinsta Station Grant		15,000
Museum of Northern BC		150,232
Prince Rupert Library		693,000
Prince Rupert Library (vested benefit accrual)		9,000
Lester Centre of the Arts		144,450
		<hr/>
Total	\$	<u>1,528,168</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7(2) b)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021

Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

4 SEASON MAINTENANCE LTD	\$ 37,039
A.J. FORSYTH DIVISION OF RUSSEL METALS INC.	28,950
ACKLANDS-GRAINGER INC.	32,759
ADVENTURE CONSTRUCTION	1,838,228
AMAZON.CA	30,707
AQUILA SAFETY	77,482
ASSOCIATED ENGINEERING (B.C.) LTD.	135,406
ASSOCIATED FIRE SAFETY	36,299
B.C. HYDRO	748,622
B.C. TRANSIT	452,902
BANDSTRA TRANSPORTATION SYSTEMS LTD.	61,720
BBA ENGINEERING LTD.	560,825
BLACK PRESS GROUP LTD.	45,488
BONI-MADDISON ARCHITECTS	290,234
BRIDGEVIEW MARINE	42,781
BROADWATER INDUSTRIES (2011) LTD.	2,728,105
BUREAU VERITAS MARINE (CANADA) INC.	35,516
BYTOWN DIESEL SALES LIMITED	73,060
CANADIAN FISHING COMPANY	161,058
CARLYLE SHEPHERD & CO.	37,521
CENTRALSQUARE CANADA SOFTWARE INC.	87,435
CIMCO REFRIGERATION	32,300
CITYWEST CABLE & TELEPHONE CORP.	156,795
CIVIC LEGAL LLP	192,023
COLLIERS PROJECT LEADERS INC.	198,521
CORCOAT CONTRACTING LTD.	45,855
CT NORTHERN CONTRACTORS ALLIANCE LP	5,520,180
CULLEN DIESEL POWER LTD.	77,177
DB PERKS & ASSOCIATES LTD	38,344
DEKRA-LITE	37,747
ECOTRUST CANADA	27,590
IEFFAGE INNOVATIVE CANADA INC.	6,900,003
	6,900,003
Sub-total	\$ 20,768,672

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

**Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000**

EMCO CORPORATION	\$ 175,763
EMIL ANDERSON GROUP	42,294
EMPIRE TREE SERVICES	176,287
FINNING (CANADA)	38,564
FLOCOR INC	28,428
FRED SURRIDGE LTD.	82,804
GBG RENTALS INC. (URBALOO)	183,645
GLOBAL PUBLIC AFFAIRS	28,250
GROUP MILLS LTD.	162,891
GUILLEVIN INTERNATIONAL CO.	25,034
HARBOUR MACHINING WELDING & FABRICATING	32,318
HARRIS & COMPANY	31,551
I.C.B.C	65,241
IPLAN PLANNING AND DEVELOPMENT SERVICES LTD.	175,213
ISCO-AH MCELROY	594,172
IT BLUEPRINT SOLUTIONS INC.	52,631
J & J CONSTRUCTION	43,836
JOHNNY'S MACHINE SHOP LTD.	110,454
KAL TIRE	29,409
KGC FIRE RESCUE INC.	79,434
KHTADA ENVIRONMENTAL SERVICES LP	36,044
KOOTENAY MONUMENT INCORPORATED	32,200
KRISTOFF TRUCKING	57,750
L & M ENGINEERING LTD	223,334
LAWSON LUNDELL LLP	41,838
LIDSTONE & COMPANY BARRISTERS & SOLICITORS	88,418
LIGHTEN UP ELECTRIC LTD.	150,754
LINDE CANADA INC.	53,644
LOCAL RENTAL SOLUTIONS	41,269
MAGNA ENGINEERING SERVICES INC.	174,112
MANULIFE FINANCIAL	516,572
MARCAN CONSTRUCTION LTD.	129,557
	Sub-total \$ 3,703,711

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

**Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000**

MATHER RUSSELL	\$ 31,000
MCELHANNEY LTD.	1,663,207
METLAKATLA GOVERNING COUNCIL	29,108
MIDWAY PURNEL SANITARY SUPPLY (PG) LTD.	56,053
MONT-LEON MASONRY CONSTRUCTION LTD.	78,220
MOORLAND TECHNOLOGIES	36,532
MUNICIPAL INSURANCE ASSOCIATION OF B.C.	279,329
MUNICIPAL PENSION PLAN	1,421,816
NEDCO - DIV OF REXEL CANADA ELECTRICAL INC.	32,021
NORCO SEPTIC SERVICE (2006) INC.	55,098
NORTH COAST REGIONAL DISTRICT (MFA)	659,092
NORTHERN LABORATORIES (2010) LTD.	38,888
NORTHLANDS WATER & SEWER SUPPLIES LTD.	51,343
NORTHWEST FUELS LTD.	452,622
OCEAN DRY ENT. LTD. DBA SAANICH PLUMBING & ODA ENTERPRISES LTD.	45,611 29,862
ORGANIZED CRIME AGENCY OF BC	31,048
PACIFIC NORTHERN GAS LTD.	235,040
PACIFIC NORTHWEST ELECTRIC AND CONTROLS	129,995
PEMBINA INFRASTRUCTURE & LOGISTICS LP	1,340,126
PETERBILT PACIFIC INC.	66,479
PORT EDWARD HARBOUR AUTHORITY	25,380
PROGRESSIVE STEEL	44,302
PW TRANSIT CANADA LTD.	222,133
R&R REWINDING LTD.	65,184
RAINBOW CHRYSLER DODGE JEEP LTD.	65,374
RECEIVER GENERAL FOR CANADA - GST	169,503
RECEIVER GENERAL FOR CANADA - PAYROLL (CITY PORTION ONLY)	770,837
RECEIVER GENERAL FOR CANADA - RCMP "E"	3,994,298
REVENUE SERVICES OF B.C.	280,729
ROCKY MOUNTAIN PHOENIX	32,673
ROGERS	32,614
	Sub-total \$ 12,465,517

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

**Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000**

ROLLINS MACHINERY LIMITED	\$ 658,834
ROSE & BRODY LTD.	52,556
RUPERT CLEANERS & LAUNDRY LTD.	72,435
RUPERT DISPOSAL LTD.	128,067
RUPERT WOOD 'N STEEL CONSTRUCTION LTD.	439,157
SEA-SPORT OUTBOARD MARINA LTD.	85,367
SECURIGUARD SERVICES LIMITED	204,036
SHELL ENERGY NORTH AMERICA (CANADA) INC.	136,668
SPATIAL TECHNOLOGIES	27,684
SPERLING HANSEN ASSOCIATES	802,999
STANTEC CONSULTING LTD	52,252
STOREY'S EXCAVATING	648,284
STUCK ON DESIGNS	23,964
SULLIVAN MECHANICAL LTD.	66,120
SUMAS ENVIRONMENTAL SERVICES INC.	118,325
TENAQUIP LIMITED	48,461
TERVITA CORPORATION	607,081
VIMAR EQUIPMENT LTD	54,936
WEAVER TECHNICAL CORP.	71,632
WEST FRASER CONCRETE LTD.	76,346
WESTERN EQUIPMENT LTD.	30,012
WESTERN TANK & LINING LTD.	699,840
WHITE CAP SUPPLY CANADA INC.	32,437
WORKER'S COMPENSATION BOARD	541,005
YELLOWHEAD PAVEMENT MARKING INC.	58,417
Sub-total	\$ 5,736,915

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021

Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

Suppliers (1st Page)		\$ 20,768,672
Suppliers (2nd Page)		3,703,711
Suppliers (3rd Page)		12,465,517
Suppliers (4th Page)		<u>5,736,915</u>
Suppliers paid equal and over \$25,000		42,674,815
Other suppliers paid under \$25,000		<u>1,763,779</u>
Total paid to Suppliers in 2020		44,438,594
	Grants to community partners	1,528,168
	Council & employee remuneration	16,474,726
	Council & employee expenses	<u>219,880</u>
		62,661,368
	Less investment in tangible capital assets	(24,747,316)
	Add back Legacy investment in tangible capital assets	834,403
	Net change in accrued expenses	4,633,813
	Less principal portion of loan payments made to NCRD for MFA	(384,174)
	Net change in Inventory	(165,008)
	Amounts billed back via accounts receivable	(2,382,832)
	Refundable sales tax included in amounts paid to vendors	(1,636,917)
	Less expense reported for Prince Rupert Legacy Inc.	<u>(1,699,434)</u>
	Expenses as per audited financial statement "B"	<u>\$ 37,113,903</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

Schedule of Severance Agreements

Nil

(Prepared as required by *Financial Information Regulation*, Schedule 1, Subsection 6(7))

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

Schedule of Guarantee and Indemnity Agreements

Nil

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 5)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

Schedule of Long Term Debt

Information on all long-term debt is included in the Financial Statements in Schedule 11 – Schedule of Equipment / Short Term Financing Debt and Schedule 12 – Schedule of Debenture Debt.

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 4)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2021**

**Audited 2021 Financial Statements
(Attached)**