



MINUTES

For the **REGULAR MEETING** of Council held on May 9, 2022 at 7:00 p.m. in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor L. Brain
Councillor W. Niesh
Councillor G. Randhawa
Councillor B. Cunningham
Councillor N. Adey
Councillor B. Mirau
Councillor R. Skelton-Morven

STAFF: R. Buchan, City Manager
R. Miller, Corporate Administrator
C. Bomben, Chief Financial Officer

1. CALL TO ORDER

The Chair called the Regular Meeting of Council to order at 7:00 p.m.

2. ADOPTION OF AGENDA

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT the agenda of May 9, 2022 be adopted as presented.

CARRIED

3. MINUTES

a) MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh THAT the Minutes of the Special Council Meeting of April 25, 2022 be adopted.

CARRIED

b) MOVED by Councillor Cunningham and seconded by Skelton-Morven THAT the Minutes of the Regular Council Meeting of April 25, 2022 be adopted.

CARRIED

c) MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the Minutes of the Committee of the Whole meeting of April 25, 2022 be adopted.

CARRIED

- d) MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT the Minutes of the Special Meeting of May 2, 2022 be adopted.

CARRIED

- e) MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT the Minutes of the Special Regular Meeting of May 2, 2022 be adopted.

CARRIED

4. REPORTS & RESOLUTIONS

- a) **Report from Planning Re: Development Activity Report – April 2022**

- b) **Report from the Chief Financial Officer/Deputy City Manager Re: Service Provider Agreement.**

MOVED by Councillor Randhawa and seconded by Councillor Cunningham THAT Council approve the Service Provider Agreement between the City of Prince Rupert and Kaien Island Trail Enhancement and Recreation Society (the "Society") for the purpose of Liability Insurance Coverage by the Municipal Insurance Association ("MIA").

CARRIED

- c) **Report from the Chief Financial Officer/Deputy City Manager Re: Alternative Approval Process for Police Detachment Loan Authorization No. 3484, 2022.**

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT Council, in accordance with s. 86(3) of the *Community Charter*, establishes June 27th, 2022 at 4:30m as the deadline by which elector responses, under the alternative approval process for Bylaw No. 3484, 2022 must be submitted to the City of Prince Rupert by qualified electors within the participating area;

AND THAT the elector response form attached as Attachment 1 be approved and established as the single response form for Bylaw No. 3484, 2022;

AND THAT the notice of alternative approval process attached as Attachment 2 entitle Notice of Alternative Approval Process Police Detachment Loan Authorization Bylaw No. 3484, 2022 be approved;

AND FURTHER THAT, pursuant to s. 86(3) of the *Community Charter*, a fair determination of the total number of eligible electors within the participating area is 9,581, with 10% of eligible electors amounting to 958.

CARRIED

d) Report from the Chief Financial Officer / Deputy City Manager Re: 2021 Audited Financial Statements (the “Statements”).

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council accepts the 2021 Audited Financial Statements as presented.

CARRIED

e) Report from the Corporate Administrator Re: Letter of Support for Northern BC Tourism

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council direct staff to provide a Letter of Support to Northern BC Tourism in their application to the Northern Healthy Communities Fund to support the re-establishment and evolution of the Tourism Resiliency Program.

CARRIED

5. BYLAWS

a) Road Closure Bylaw No. 3488, 2022.

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT Council give Fourth & Final Reading of Road Closure Bylaw No. 3488, 2022.

CARRIED

b) Report from Planning Re: Zoning Amendment Bylaw No. 3492, 2022

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT Council:

1. GIVE First and Second Readings to the City of Prince Rupert Zoning Amendment Bylaw No. 3492, 2022 to allow a site-specific Zoning Bylaw text amendment for the property legally described as Parcel A (See G4248), Block 36, Section 1, District Lot 251, Range 5, Coast District, Plan 923 in order to add “Distillery” as a permitted use under its current C3: Service Commercial Zone; and
2. THAT Council proceed to Public Hearing.

CARRIED

c) Five Year Financial Plan Bylaw 3494, 2022.

MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh THAT Council give Fourth & Final Reading to the City of Prince Rupert Five Year Financial Plan Bylaw No. 3494, 2022.

CARRIED

d) Report from the Chief Financial Officer Re: 2022 Property Tax Bylaw No. 3495, 2022.

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT Council give Fourth & Final Reading to the City of Prince Rupert 2022 Property Tax Bylaw No. 3495, 2022.

CARRIED

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

7. ADJOURNMENT

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT the meeting be adjourned at 7:23 pm.

These meeting minutes were adopted by Council. To view the signed original, contact City Hall Administration at (250) 627 0934 or email cityhall@princerupert.ca

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR