



Administration Department
424 3rd Avenue West
Prince Rupert, BC, V8J 1L7
Phone: (250) 627 0939
Fax: (250) 627 0999

**CIVIC RECOGNITION
AWARD NOMINATION FORM**

This form is used to recognize individuals that bring distinction to themselves and to the City of Prince Rupert from across broad areas within the community. Please use one form for each person you are nominating, and please specify which award you would like this person nominated for.

“TO BE COMPLETED BY THE PERSON NOMINATING” and submitted to:

Corporate Administrator, City of Prince Rupert

I/We, _____
(Name)

wish to nominate _____
(Name)

For the award noted below (select one):

- Civic Merit Award Civic Appreciation Award
 Certificate of Appreciation Achievement Award
 Sgt. William Booth Award for Valour

(For additional information on the City of Prince Rupert Awards and policy please visit the City's website www.princerupert.ca and type "Civic Recognition" in the search bar at the top of the landing page.)

CONTACT INFORMATION FOR PERSON NOMINATING:

Name(s): _____

Phone Number: _____

Address: _____

Email Address (if available): _____

CONTACT INFORMATION FOR NOMINEE:

Name(s): _____

Phone Number: _____

Address (if known): _____

Email Address (if available): _____



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My/our reasons for making this nomination are: *(Please feel free to expand beyond this page, to a maximum of one page).*

The following is biographical and/or contextual information about my/our nominee: *(Please feel free to expand beyond this page, to a maximum of one page).*

Signature: _____ Date: _____



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**CERTIFICATE OF APPRECIATION
AWARD NOMINATION FORM**

“Certificate of Appreciation” represents the expression of appreciation to an individual for their contribution to a Council established committee or task force to which they have been appointed.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Is this the year following the completion of the volunteer’s term on the committee or task force?
IF THE ANSWER TO THIS QUESTION IS YES THEY ARE NOT ELIGIBLE FOR THIS AWARD UNTIL NEXT YEAR | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Has this person served on a Council established committee or task force and has been appointed by Council?
Please explain. | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Prince Rupert Airport Society | | |
| <input type="checkbox"/> Library Board | | |
| <input type="checkbox"/> Performing Arts Society | | |
| <input type="checkbox"/> Tourism Board | | |
| <input type="checkbox"/> _____ | | |
| <input type="checkbox"/> _____ | | |