

City of Prince Rupert

2014 Statement of Financial Information

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2014**

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(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2014**

Statement of Financial Information Approval

The undersigned, as authorized by the *Financial Information Regulation*, Schedule 1, Subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced as required by the *Financial Information Act*.

Lee Brain
Mayor on behalf of Council

Corinne Bomben
Chief Financial Officer

City of Prince Rupert
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For the Year Ended December 31, 2014

Management Letter

The Financial Statements contained in the Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council of the City of Prince Rupert is responsible for ensuring that management fulfils its responsibilities for financial reporting and maintaining internal controls and exercises this responsibility under the auspices of the *Local Government Act and the Community Charter*.

The external auditors, Carlyle, Shepherd & Co., Chartered Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to additional schedules required by the Act. Their examination includes a review and evaluation of the municipality's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Mayor and Council.

On behalf of the City of Prince Rupert

Corinne Bomben

Chief Financial Officer

Date

City of Prince Rupert
Statement of Financial Information
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Schedule of Elected Officials' Remuneration and Expenses

		Remuneration & Taxable Benefits	Expenses	Total
Mayor	Mussallem, J	\$ 40,762	\$ 19,886	\$ 60,648
	Brain, Lee Andrew	2,497	1,766	4,263
Councilor	Ashley, A	12,649	4,763	17,412
	Carlick-Pearson, J	12,649	465	13,114
	Cunningham, Barry	13,424	2,880	16,304
	Garon, G	12,649	1,556	14,205
	Thorkelson, J	13,424	-	13,424
	Mirau, Blair	775	298	1,073
	Niesh, Wade	775	-	775
	Randhawa, Gurvinder	775	-	775
	Kinney, N	13,424	2,193	15,617
		<u>\$ 123,803</u>	<u>\$ 33,807</u>	<u>\$ 157,610</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
Statement of Financial Information
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Schedule of Employees' Remuneration and Expenses

Employee	Remuneration and Taxable Benefits	Traning & Related Travel Expenses	Business Travel & Other Expenses
ANDERSON, JERRY	\$ 79,755	\$ -	\$ -
BAILEY, HOWARD I.	93,494	-	-
BECKWITH, JEFFERY, B.	119,367	3,710	-
BISHOP, BRODY	76,680	-	578
BOMBEN, CORINNE	121,877	8,416	2,463
BONNESCHRANZ, JON	93,749	-	578
BRUCE, MICHAEL ALLEN	100,762	-	-
CASAVANT, GERRY D	84,960	-	-
CORBEIL, ROBERT L.	90,796	-	-
DANIELE, JAMES	88,585	-	578
DESAUTELS, CHRISTINE	80,000	-	-
DESAUTELS, KAYTLYN	76,750	-	-
FERGUSON, GRAIG	100,625	-	-
GARDINER, GARIN J.	104,405	2,321	-
GILKER, RICHARD H.	84,923	-	-
GOWE, RODNEY DOUGLAS	108,831	-	578
GRAV, CALVIN	85,892	5,615	-
HESS, RUSSELL	76,203	-	-
HOLLAND, SANDRA M.	75,206	-	-
HOLLOWACHUK, ANTHONY	103,683	7,344	-
HORNE, WILLIAM A.	111,257	-	-
HORNE, JAMES C	77,651	-	-
JAMES, DAVID JOHN	111,769	-	221
JONES, REAL L.	84,147	-	578
KESSLER, MARKO	85,431	8,672	-
KREKIC, ZENO	114,690	-	-
KRISTOFF, MARVIN	109,676	-	578
LEIGHTON, TROY	88,458	-	578
Subtotal	<u>\$ 2,629,622</u>	<u>\$ 36,078</u>	<u>\$ 6,730</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
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Schedule of Employees' Remuneration and Expenses

Employee	Remuneration and Taxable Benefits	Traning & Related Travel Expenses	Business Travel & Other Expenses
LONG, ROBERT	\$ 191,298	\$ 15,853	\$ 11,242
MANDRYK, RORY	94,194	-	6,931
MCKENZIE, DAVID E.	138,989	2,270	557
MORSE, JAMES ANDREW	124,401	-	-
NICHOLLS, CRAIG	110,777	-	278
OSTROM, TANYA N.	100,638	598	-
PAOLO, ROCKY	93,681	-	578
PARKS, TOM G.	105,455	-	310
PELOQUIN, FLORIAN	75,026	-	-
PIERCE, TERRY E.	93,137	-	-
POMPONIO, REMO	104,294	-	578
PUCCI, RICHARD BRENDON	99,805	3,035	166
ROEMER, RICHARD J.	112,447	-	558
SEIDEL, MARK	82,415	-	-
SIDONI, DYLAN	88,768	-	578
SLETTEN, HELGE A.	99,824	-	150
TEO, KIM GEK (CHRISTINE YEW)	95,043	5,191	1,343
THOMPSON, CALVIN H.	109,477	-	578
WEICK, RALPH S.	91,223	-	578
WEIR, STEVEN	78,572	-	-
WICK, MARTIN	101,021	-	-
Sub-total	\$ 2,190,485	\$ 26,947	\$ 24,425
Employee (1st page)	2,629,622	36,078	6,730
Employee (2nd Page)	2,190,485	26,947	24,425
Total for Employees Earning more than \$75,000	\$ 4,820,107	\$ 63,025	\$ 31,155
Total Remuneration of council Members	123,803		
Total Remuneration to all other employees	7,764,649		
Total Employee Remuneration and Taxable Benefits	\$ 12,708,559		

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Schedule of Grants or Contributions

Arts Council - Grants	\$ 10,000
Halloween Fest - Grants "in kind"	3,567
Lester Centre of the Arts - Grants	110,000
Kwinitsa- Grants	14,500
Museum of Northern BC - Grants	110,500
National Aboriginal Day - Grants "in kin	2,250
Navy League of Canada - Grants	1,125
Economic Develop. Commission - Grants	57,500
Prince Rupert Library - Grants	558,000
Prince Rupert Library Vested Benefit Accr	9,000
Racquet Association - Grants	8,500
SPCA - Grants	23,200
Special Events Society - Operating Grant	20,000
Special Events Society - Grant in kind	6,786
Wildlife Rehab Shelter - Grants	6,000
Tourism Prince Rupert - Operating Grant	29,000
Tourism Prince Rupert- VIC	70,000
Tourism Prince Rupert (Hotel Tax Only)	229,947
Prince Rupert Golf Society- Operating Grant	103,577
PR Golf Club Society - Capital Grant	16,431
Heritage Advisory-Grants	259
Salmonberry Trading Co. Society - Grants	500
AFFNO Sugar Shack Grants	500
Grants - Miscellaneous	429
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Total	<u>\$ 1,391,570</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7(2) b)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2014
Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

A.J. Forsyth Division of Russel Metals Inc.	\$ 36,959
AC Construction Equipment	41,359
Acklands-Grainger Inc.	81,747
Adventure Paving	618,937
All West Glass	28,688
Associated Engineering (BC) Ltd.	97,275
BC Hydro & Power Authority	611,691
BC Hydro (Industrial Account)	69,396
BC Transit	768,200
Black Press	34,376
Brandt Tractor Ltd	27,374
Broadwater Industries (2011) Ltd	863,821
Bytown Diesel Sales Limited	90,028
Canadian Freightways	36,261
Chapman Mechanical Ltd	860,478
Carlyle Shepherd & Co.	31,588
Coast Industrial Construction	656,042
Citywest Cable & Telephone Corp.	199,978
Citywest Cable & Telephone Corp. (Misc)	56,345
Commission of Municipal Superannuation - (City Portion)	971,897
EBY & Sons Construction Ltd	43,045
Edvan Construction Ltd	67,340
Electrician, The	106,060
EMCO Corporation	53,860
First Canada ULC	785,990
Frank Electric	28,078
Fred Suridge Ltd	106,616
Fujo Pipelocators Ltd	26,250
General Paint	35,462
Great West Equipment	67,407
Huber Farm Equipment	36,288
HVAC Systems & Solutions Ltd	76,720
I.C.B.C.	31,687
Insight Canada Inc.	50,559
Sub-total	\$ 7,697,802

Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

City of Prince Rupert
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Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

Janitors Warehouse	\$ 53,597
Johnny's Machine Shop	191,694
Jerry Berry Consultants Inc.	26,540
L & M Engineering Ltd	77,785
Lawsn Lundell LLP	135,736
Lane Property Advisors Ltd	116,836
Lighten Up Electric Ltd	50,687
MacCarthy Motors (Terrace) Ltd.	102,074
Manulife Financial (Exclude LTD Premium)	617,746
Marcan Construction Ltd	97,447
McElhanney construction Services Ltd	188,174
Metlakatla Development Corp	26,250
Mont-Leon Masonry Construction Ltd.	66,190
Municipal Insurance Association of BC	89,443
N.S. K. Contracting Ltd	56,002
Navion Medical Imaging	54,857
Nechako Northcoast Construction Terrace	35,047
Nederman Canada Limited	49,093
Newalta Coporation	105,212
Northlands Water & Sewer Supplies Ltd.	41,689
Northern Industrial Sales (Prince Rupert)	70,144
Northern Laboratories (2010) Ltd	30,050
Northwest Fuels Ltd.	607,928
Ocean Dry Ent. Ltd DBA Saanich Plumbing	30,045
Pacific Northern Gas	206,900
Peterbilt Pacific Inc.	35,280
Port City Ford Sales	297,311
R & R Rewinding Ltd	57,079
Rainbow Chrysler Dodge Jeep Ltd	32,381
Receiver General for Canada - Payroll Deductions (City Portion only)	1,720,281
Receiver General for Canada RCMP "E"	3,180,384
Revenue Services of BC	190,310
Rocky Mountain Phoenix	137,103
sub-total	\$ 8,777,295

Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

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Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

Royal Paving Ltd	\$ 142,965
Rupert Cleaners & Laundry Ltd.	46,835
Rupert Disposal	57,845
Rupert Wood 'N Steel Construction Ltd.	87,695
S.D. Matrix Construction (2013) Ltd	27,960
Sea-Sport Outboard Marina Ltd.	53,250
Shell Energy North America (Canada) Inc.	139,143
Skeena Concrete Products	60,159
Smith Energy Inc.	92,945
Sperling Hansen Associates	74,075
Spring Creek Aggregates Ltd	39,464
Stuart Hunt & Associates	72,645
Stantec Consulting Ltd	179,154
Stand Guard Enterprises Inc.	29,577
Sybertech Waste Reduction Ltd.	54,625
Storeys's Excavating	30,909
Terrace Paving	63,461
Tomko Sports Systems Inc.	27,056
Tyee Building Supplies LP	37,961
Urban Systems Ltd	86,692
Valkyrie Law Group LLP	699,891
Vimar Equipment Ltd.	70,595
Sub-total	<u>\$ 2,174,902</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

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Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

West Fraser concrete Ltd.	\$	35,752
Williams Machinery Ltd- Central Branch		84,090
Williams Engineering Canada		192,416
Willis Canada Vancouver		187,715
Workers' Compensation Board		255,203
0990817 BC Ltd		103,742
	Sub-total	858,918
Supplier (1st Page)		7,697,802
Supplier (2nd Page)		8,777,295
Supplier (3rd Page)		2,174,902
Suppliers paid equal and over \$25,000		19,508,917
Other Suppliers paid under \$25,000		778,416
Total paid to Suppliers in 2013		20,287,333
	Grants to Community Partners	1,391,570
	Council & Employee Remuneration & Expenses	12,708,559
		34,387,462
Less Investment in Tangible Capital Assets and Debt Payments		(3,451,357)
	Net Change in Accrued Expenses	179,667
Expenses as per Audited Financial Statement "B"	\$	31,115,772

**City of Prince Rupert
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Schedule of Severance Agreements

Nil

**City of Prince Rupert
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Schedule of Guarantee and Indemnity Agreements

Nil

**City of Prince Rupert
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Schedule of Long Term Debt

Information on all long-term debt is included in the Financial Statements in Schedule 6 – Schedule of Leases and Schedule 7 – Schedule of Debenture Debt.

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 4)

**City of Prince Rupert
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Audited

2014 Financial Statements

Attached