



CITY OF PRINCE RUPERT  
Operations Department  
424 3<sup>rd</sup> Avenue West  
Prince Rupert, BC, V8J 1L7  
Phone: (250) 627 0960 Fax: (250) 627 0979

## APPLICATION FOR A STREET SIDEWALK CLOSURE PERMIT

I, \_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Phone) (Email Address)

hereby make application in accordance with the City of Prince Rupert Traffic Regulation Bylaw No. 2470 and amendments thereto for a permit for temporary street / sidewalk closure as defined in the said Bylaw.

Location of Street/Sidewalk Closure: \_\_\_\_\_

Purpose of Street / Sidewalk Closure: \_\_\_\_\_

Date & Time Street / Sidewalk Closure is to Commence: \_\_\_\_\_

End: \_\_\_\_\_

The closure will be under direction and control of: \_\_\_\_\_

(Name of person)

Address: \_\_\_\_\_

(If different from above)

The applicant agrees to conform to all Bylaws of the City of Prince Rupert presently in force and to such special conditions, restrictions, and regulations as contained in the attached schedule **and to such further special conditions as may be imposed by the Director of Operations**. The applicant further agrees to save harmless the City of Prince Rupert against all manner of actions, claims, debts, judgments, costs and expenses of any kind whatsoever which may be made against the City in consequence of and incidental to the granting of a Street/Sidewalk Closure Permit.

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)

This application is approved subject to the street / sidewalk closure being carried out in conformity with all statutes and Bylaws in force in the City of Prince Rupert, British Columbia and the following special conditions.

**SPECIAL CONDITIONS**

1. Arrange in advance with a local rental company to rent all necessary barricades and signs for the street / sidewalk closure.
2. Erect sufficient barricades and signs to control and safely direct pedestrians and/or traffic around the closure.
3. Provide a certified drawing of area to be closed.

**PROVIDE CERTIFIED TRAFFIC CONTROL PERSONNEL TO DIRECT TRAFFIC.**

Name of Traffic Controller \_\_\_\_\_ Phone # \_\_\_\_\_

For Pedestrian and parking lane control a sketch may be provided by the City.

4. Sweep, wash, or otherwise clean up the street / sidewalk once the work is complete and prior to re-opening the street / sidewalk.
5. Obtain approval from the Ministry of Highways and Transportation if the street / sidewalk closure would require traffic / pedestrians to use McBride Street, 2nd Avenue West and/or Park Avenue.
6. Provide three (3) days notice in advance to the Engineering Department.
7. Copy of liability Insurance (\$2,000,000) naming the City of Prince Rupert named as co-insured.
8. Notify the Fire Department, the Ambulance Service, Skeena Taxi, and Far West Bus Lines in advance about the parade.

**OFFICE USE ONLY**

**Approval:**

\_\_\_\_\_  
(Director of Operations or his/her Designate)

**Date:** \_\_\_\_\_

**Receipt No.** \_\_\_\_\_

**Cost \$10.00**

