



City of Prince Rupert

MINUTES

For the **REGULAR MEETING** of Council held on August 24, 2020 at 7:00 pm in the Council Chambers of City Hall, 424 - 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor L. Brain
Councillor W. Niesh
Councillor G. Randhawa
Councillor B. Cunningham
Councillor N. Adey
Councillor R. Skelton-Morven
Councillor B. Mirau

STAFF: R. Long, City Manager
C. Bomben, Chief Financial Officer
R. Miller, Corporate Administrator
R. Pucci, Director of Operations

1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:00 pm and MOVED by Councillor Cunningham and seconded by Councillor Niesh that the Regular meeting be suspended at the Committee of the Whole be convened.

CARRIED

2. ADOPTION OF AGENDA

MOVED by Councillor Adey and seconded by Councillor Randhawa that the Agenda for the Regular Council Meeting of August 24, 2020 be adopted as presented and amended.

CARRIED

3. MINUTES

a) MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven that the minutes of the Special Council meeting of July 20, 2020, be adopted.

CARRIED

b) MOVED by Councillor Adey and seconded by Councillor Mirau that the minutes of the Committee of the Whole meeting of July 20, 2020, be adopted.

CARRIED

- c) MOVED by Councillor Niesh and seconded by Councillor Cunningham that the minutes of the Regular Council meeting of July 20, 2020, be adopted.

CARRIED

4. REPORTS

- a) Received report from the Chief Financial Officer – Re: June 2020 Financial Variance Report.

RECEIVED

- b) Received report from the iPlan (OCP Consultant) – Re: Development Initiatives Program.

MOVED by Councillor Cunningham and seconded by Councillor Niesh that Council consider and endorse the draft Development Incentives Program as presented;

AND THAT Council endorse the proposed Developer Event for early October 2020.

CARRIED

5. RESOLUTIONS

- a) **Report from the Chief Financial Officer – Re: 2019 Statement of Financial Information.**

MOVED by Councillor Randhawa and seconded by Councillor Mirau that Mayor and Council, by resolution, approve the 2019 Statement of Financial Information.

CARRIED

- b) **Application for Development Variance Permit – Re: 1002 Edward Avenue**

MOVED by Councillor Randhawa and seconded by Councillor Adey that the Development Variance Permit No. DP-20-18 for 1002 Edward Avenue proceed to Final Approval.

CARRIED

- c) **Application for Development Variance Permit – Re: 1715 Kootenay Avenue**

MOVED By Councillor Skelton-Morven and seconded by Councillor Cunningham that the Development Variance Permit No. DP-20-15 for 1715 Kootenay Avenue proceed to Public Notification.

CARRIED

d) Application for Development Variance Permit – Re: 212 – 9th Avenue East

MOVED By Councillor Cunningham and seconded by Councillor Skelton-Morven that the Development Variance Permit No. DP-20-20 for 212 – 9th Avenue East proceed to Public Notification.

CARRIED

Councillor Adey left the meeting at 8:34pm

Councillor Randhawa left the meeting at 8:34pm

e) Application for Temporary Use Permit – Vacant Block 10

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council decline that the Temporary Use Permit Application No. TUP-20-01 for Vacant Block 10 proceed to Final Approval and instruct staff to advise the applicant that a full re-zoning application would be more appropriate and will be faster than re-writing the existing bylaw and to require a detailed site-plan with said re-zoning.

CARRIED

Councillor Adey returned to the meeting at 9:11pm

Councillor Randhawa returned to the meeting at 9:11pm

f) Report from the Chief Financial Officer – Re: Federation of Canadian Municipalities' Municipal Asset Management Program - Application

MOVED by Councillor Skelton-Morven and seconded by Councillor Cuningham that staff be directed to apply for the Asset Management Strategy Development grant opportunity available from the Federation of Canadian Municipalities' Municipal Asset Management Program;

AND THAT the City of Prince Rupert commits to conducting the following activities with grant funds:

- Develop a Data Governance Framework; and,
- Develop an Asset Management Strategy

AND THAT the City of Prince Rupert commits \$12,500 from the City's capital budget toward the cost of the initiative. (Cunningham/SK)

CARRIED

g) Report from Corporate Administrator – Re: COVID-19 Re-Opening Policy

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT **WHEREAS** the COVID-19 Pandemic (the “**Pandemic**”) has caused a state of emergency in the Province of British Columbia, and the Province and Provincial Health Officer have issued a series of Orders to attempt to flatten the curve of infections and have started permitting a multi-phased approach to re-opening;

AND WHEREAS Council has requested staff develop a phased re-opening plan that balances the need to mitigate risks related to the Pandemic, while recognizing the essential nature of City services and the City’s ability to fund any additional mitigation or prevention services and the policies set out in Appendix A (collectively, the “**Policies**”);

AND WHEREAS Council’s ability to further respond to the Pandemic are negatively impacted by its limited financial and human resources, limited expertise and Council has determined it lacks the capacity for any testing, or technical / medical responses to the Pandemic beyond the steps contemplated in the Policies;

AND WHEREAS Council has carefully considered its resources, limited expertise in further mitigating transmission of the Pandemic, public desire for a phased re-opening of municipal services and the ongoing risk of COVID-19 transmission and determined the Report and Policies represent an appropriate balance.

NOW THEREFORE Council of the City of Prince Rupert hereby approves the re-opening Policies and directs City staff to implement the Policies in reopening City services to the public.

CARRIED

6. BYLAWS

a) Report from Corporate Administrator – Re: Woodworth Dam Replacement Loan Authorization Bylaw No. 3433, 2019

Moved by Councillor Randhawa and seconded by Councillor Adey THAT Council give fourth and final reading to the Woodworth Dam Replacement Loan Authorization Bylaw No. 3433, 2019.

CARRIED

b) Report from Corporate Administrator – Re: Solid Waste Infrastructure Loan Authorization Bylaw No. 3454, 2020.

Moved by Councillor Niesh and seconded by Councillor Cunningham THAT Council give fourth and final reading to the Solid Waste Loan Infrastructure Loan Authorization Bylaw No. 3454, 2020.

CARRIED

c) Report from Director of Operations – Re: Edward & Albert Avenue Road Closure Bylaw No. 3461, 2020.

Moved by Mayor Brain and seconded by Councillor Cunningham THAT Council give first reading and approval for public notification for Edward & Albert Avenue Road Closure Bylaw No. 3461, 2020 with the amendment that the existing properties have lane access unaffected by the closure of the lane identified.

CARRIED

7. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

8. ADJOURNMENT

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven that the meeting be adjourned at 9:34 p.m.

CARRIED