



# City of Prince Rupert

## MINUTES

For the **REGULAR MEETING** of Council held on November 4, 2019 at 7:00 pm in the Council Chambers of City Hall, 424 - 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor L. Brain  
Councillor B. Mirau  
Councillor B. Cunningham  
Councillor W. Niesh  
Councillor G. Randhawa  
Councillor N. Adey  
Councillor R. Skelton-Morven

**STAFF:** R. Long, City Manager  
C. Bomben, Chief Financial Officer  
R. Miller, Corporate Administrator  
V. Stewart, Communications Manager  
Z. Krekic, City Planner

### 1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:00 p.m.

### 2. ADOPTION OF AGENDA

MOVED by Councillor Randhawa and seconded by Councillor Mirau that the Agenda for the Regular Council Meeting of November 4, 2019 be adopted as presented, with the removal of Agenda Item 7(a) The Berry Patch Child Care Resource Centre's request for a Letter of Support; and with the addition of Agenda Item 7(a) Katrine Conroy, Minister of Children & Family Development – Proclamation Request.

CARRIED

### 3. MINUTES

a) MOVED by Councillor Adey and seconded by Councillor Cunningham that the Minutes of the Special Council Meeting of October 21, 2019 be adopted.

CARRIED

b) MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh that the Minutes of the Regular Council Meeting of October 21, 2019 be adopted.

CARRIED

- c) **MOVED** by Councillor Randhawa and seconded by Councillor Adey that the Minutes of the Committee of the Whole Council Meeting of October 21, 2019 be received.

CARRIED

#### **4. PETITIONS AND DELEGATIONS**

#### **5. UNFINISHED BUSINESS**

#### **6. REPORTS AND RECOMMENDATIONS**

- a) **Report from the City Planner – Re: Application for Development Variance Permit at 448 – 8<sup>th</sup> Avenue East.**

MOVED by Councillor Randhawa and seconded by Councillor Mirau that the Development Variance Permit Application No. DP-19-13 for 448 – 8<sup>th</sup> Avenue East proceeds to Public Notification.

CARRIED

- b) **Report from the Chief Financial Officer – Re: Authorization to Borrow \$450,000 for Vactor Truck.**

MOVED by Councillor Niesh and seconded by Councillor Cunningham that,

WHEREAS under Section 175 of the Community Charter a council may incur a liability; and,

WHEREAS Council, adopted the 2019 Five Year Financial Plan Amendment Bylaw No. 3446, 2019 on the 9th of September 2019; and,

THEREFORE BE IT RESOLVED THAT Council gives authorization to borrow from the Municipal Finance Authority (MFA) \$450,000 (four hundred fifty thousand dollars) for the purchase of the Vactor Truck (Vactor 2100 on Peterbilt chassis) from Vimar Equipment Ltd.; repayment of which is to be made over five (5) years with no provisions for renewal.

CARRIED

- c) **Report from the Chief Financial Officer – Re: September 2019 Financial Variance Report.**

#### **7. CORRESPONDENCE FOR ACTION**

- a) **Katrine Conroy, Minister of Children & Family Development – Re: Proclamation Request.**

MOVED by Councillor Randhawa and seconded by Councillor Cunningham that Council proclaims November 2019 as Adoption Awareness month in the City of Prince Rupert.

CARRIED

**b) The Prince Rupert Racquet Club – Re: Letter of Support for their NDIT Funding Application.**

MOVED by Councillor Mirau and seconded by Councillor Adey that the City of Prince Rupert supports the application to Northern Development Initiative Trust from the Prince Rupert Racquet Centre for a grant of up to \$20,000 for their capital upgrade plan – replacing the solid paneled back walls in both squash courts with clear safety glass from the Community Halls and Recreation Facilities program.

CARRIED

**8. RESOLUTIONS FROM CLOSED MEETINGS**

**9. BYLAWS**

**10. ADDITIONAL ITEMS**

**11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

**a) A Notice of Motion was made by Councillor Cunningham at Council’s Regular Meeting on October 21, 2019.**

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven that Council directs Staff to draft a letter to the Transportation Ministry to request the current winter rate be designated a residents rate for the summer months and furthermore a winter rate discount be offered for residents for travel to Vancouver Island and return between the months of October through February.

CARRIED

**12. ADJOURNMENT**

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven that the meeting be adjourned at 7:24 p.m.

CARRIED

Confirmed:

These meeting Minutes were adopted by Council. To view signed original, visit City Hall Administration or contact via phone 250-627-0934 or e-mail cityhall@princerupert.ca

\_\_\_\_\_  
MAYOR

Certified Correct:

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CORPORATE ADMINISTRATOR