



City of Prince Rupert

MINUTES

For the **REGULAR MEETING** of Council held on December 4th, 2017 at 7:00 pm in the Council Chambers of City Hall, 424 - 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor L. Brain
Councillor B. Mirau
Councillor B. Cunningham
Councillor W. Niesh
Councillor G. Randhawa

ABSENT: Councillor N. Kinney
Councillor J. Thorkelson

STAFF: R. Long, City Manager
C. Bomben, Chief Financial Officer
A. Vera, Deputy Corporate Administrator
V. Stewart, Communications Manager
R. Pucci, Director of Operations
Z. Krekic, City Planner
C. von Schilling, Community Planner

1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:00 p.m.

2. ADOPTION OF AGENDA

MOVED by Councillor Randhawa and seconded by Councillor Mirau that the Agenda for the Regular Council Meeting of December 4th, 2017 be adopted as presented.

CARRIED

3. MINUTES

a) MOVED by Councillor Cunningham and seconded by Councillor Niesh that the Minutes of the Special Council Meeting of November 14th, 2017 be adopted.

CARRIED

b) MOVED by Councillor Niesh and seconded by Councillor Cunningham that the Minutes of the Regular Council Meeting of November 14th, 2017 be adopted.

CARRIED

c) MOVED by Councillor Randhawa and seconded by Councillor Mirau that the Minutes of the Special Council Meeting of November 28th, 2017 be adopted.

CARRIED

4. PETITIONS AND DELEGATIONS

- a) **Mr. Steve Milum, Vice-President, Kaien Island Trail Enhancement and Recreation Society – Re: Letter of Support for BC Rural Dividend Grant Application for the Design Phase of the McClymont Park Trail Upgrade.**

MOVED by Councillor Cunningham and seconded by Councillor Niesh that Council direct the Chief Financial Officer to work with the Trail Society in regards to the City potentially applying for the BC Rural Dividend Grant on behalf of the Trail Society.

CARRIED

5. UNFINISHED BUSINESS

6. REPORTS AND RECOMMENDATIONS

- a) **Report from the Chief Financial Officer – Re: 2018 Community Enhancement Grants.**

MOVED by Mayor Brain and seconded by Councillor Niesh that Council award the Community Enhancement Grants in accordance with the recommended schedule of Finance.

CARRIED

- b) **Report from the Chief Financial Officer – Re: 2018 Financial Plan Capital Works & Purchases.**

MOVED by Councillor Cunningham and seconded by Councillor Randhawa that Council approve, by resolution, the proposed schedules of Capital Works and Capital Purchases so that City Staff can begin to plan and organize for their acquisition and construction in the 2018 Fiscal Period.

CARRIED

- c) **Report from the City Planner – Re: Development Permit Application for Pembina Prince Rupert Terminal – Watson Island.**

MOVED by Councillor Randhawa and seconded by Councillor Mirau that Council issue Development Permit No. 17-13.

CARRIED

7. CORRESPONDENCE FOR ACTION

- a) **Prince Rupert Rep Hockey Parents, Letter dated November 24, 2017 – Re: Request for Financial / In-Kind Support.**

Council encouraged Prince Rupert Rep Hockey Parents to apply for a Community Enhancement Grant next year.

8. RESOLUTIONS FROM CLOSED MEETINGS

- a) **On November 14th, 2017 at the Closed Meeting of Council the following resolution was made in regard to the UBCM Grant Application for Emergency Social Services (ESS):**

THAT Council approve by resolution a grant application to UBCM for funding of \$15,000 for ESS volunteer attraction and retention, purchasing of supplies and volunteer training.

CARRIED

9. BYLAWS

- a) **Report from the City Planner – Re: Proposal to Amend Zoning Bylaw to Permit Supportive Housing at 333 – 11th Avenue East**

MOVED by Councillor Cunningham and seconded by Councillor Mirau that Council give First Reading to the proposed Zoning Amendment Bylaw No. 3420, 2017 (included in Attachment #1); and,

THAT Council instructs the applicant to hold a Community Information Meeting; and,

THAT Council instructs staff to conduct referrals.

CARRIED

- b) **Report from the Chief Financial Officer – Re: 2017 Five Year Financial Plan Amendment Bylaw No. 3421, 2017.**

MOVED by Councillor Niesh and seconded by Councillor Randhawa that Council give First, Second and Third Readings to the 2017 Five Year Financial Plan Amendment Bylaw No. 3421, 2017.

CARRIED

10. ADDITIONAL ITEMS

11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

12. ADJOURNMENT

MOVED by Councillor Randhawa and seconded by Councillor Cunningham that the meeting be adjourned at 7:40 p.m.

CARRIED

Confirmed:

These meeting Minutes were adopted by Council. To view signed original, visit City Hall Administration or contact via phone 250-627-0934 or e-mail cityhall@princerupert.ca

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR