



# City of Prince Rupert

## MINUTES

For the **REGULAR MEETING** of Council held on May 23<sup>rd</sup>, 2017 at 7:00 pm in the Council Chambers of City Hall, 424 - 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor L. Brain  
Councillor B. Mirau  
Councillor B. Cunningham  
Councillor W. Niesh  
Councillor G. Randhawa  
Councillor N. Kinney

**ABSENT:** Councillor J. Thorkelson

**STAFF:** C. Bomben, Chief Financial Officer  
R. Mandryk, Corporate Administrator  
V. Stewart, Communications Manager  
Z. Krekic, City Planner

### 1. CALL TO ORDER

MOVED by Councillor Randhawa and seconded by Councillor Niesh that the Regular Meeting be suspended and the Committee of the Whole Meeting be convened.

CARRIED

### 2. ADOPTION OF AGENDA

MOVED by Councillor Kinney and seconded by Councillor Niesh that the Agenda for the Regular Council Meeting of May 23<sup>rd</sup>, 2017 be adopted as presented with the addition of late Agenda Item 6(c) BC Rural Dividend Program – Funding Application for ReDesign Rupert Project.

CARRIED

### 3. MINUTES

a) MOVED by Councillor Randhawa and seconded by Councillor Cunningham that the Minutes of the Special Council Meeting of May 8<sup>th</sup>, 2017 be adopted.

CARRIED

b) MOVED by Councillor Randhawa and seconded by Councillor Niesh that the Minutes of the Regular Council Meeting of May 8<sup>th</sup>, 2017 be adopted.

CARRIED

- c) **MOVED** by Councillor Cunningham and seconded by Councillor Niesh that the Minutes of the Special Council Meeting of May 16<sup>th</sup>, 2017 be adopted.

CARRIED

**4. PETITIONS AND DELEGATIONS**

- a) **Mr. Steve Milum, Vice-President, Kaien Island Enhancement and Recreation Society – Re: McClymont Park Trail Upgrade – Request for Letter of Support for Funding Application.**

Mr. Carlson, President, and Ms. Riley, Director, presented to Council.

**MOVED** by Councillor Cunningham and seconded by Councillor Kinney that staff provide a letter of support from Council for their funding application.

CARRIED

**5. UNFINISHED BUSINESS**

**6. REPORTS AND RECOMMENDATIONS**

- a) **Report from the Chief Financial Officer – Re: April 2017 Financial Variance Report.**

The Chief Financial Officer reported to Council.

**MOVED** by Councillor Cunningham and seconded by Councillor Niesh that Council receives this report for information purposes.

CARRIED

- b) **Report from the Chief Financial Officer – Re: MIA Service Provider Agreement – Tourism Prince Rupert.**

The Chief Financial Officer reported to Council.

**MOVED** by Councillor Cunningham and seconded by Councillor Mirau that Mayor and Council approve the Service Provider Agreement between the City of Prince Rupert and Tourism Prince Rupert for the purpose of Liability Insurance Coverage by the Municipal Insurance Association (MIA).

CARRIED

- c) **Report from the Chief Financial Officer – Re: BC Rural Dividend Program – Funding Application for ReDesign Rupert Project.**

The Chief Financial Officer reported to Council.

**MOVED** by Councillor Niesh and seconded by Councillor Cunningham that Council authorize the submission of an application to the BC Rural Dividend Program for the ReDesign Rupert project and that Council support this project as part of the Hays 2.0 initiative.

CARRIED

**7. CORRESPONDENCE FOR ACTION**

- a) **Letter from the North Coast Immigrant & Multicultural Services Society (NCIMSS), dated May 4, 2017 – Re: Proclamation Request.**

MOVED by Councillor Randhawa and seconded by Councillor Kinney that Council proclaim June 1<sup>st</sup>, 2017 as “International Day” in the City of Prince Rupert.

CARRIED

- b) **Letter from the North Coast Immigrant & Multicultural Services Society (NCIMSS), dated May 4, 2017 – Re: Proclamation Request.**

MOVED by Councillor Mirau and seconded by Councillor Randhawa that Council proclaim June 15<sup>th</sup>, 2017 as “World Elder Abuse Awareness Day” in the City of Prince Rupert.

CARRIED

**8. RESOLUTIONS FROM CLOSED MEETINGS**

**9. BYLAWS**

- a) **Report from the Corporate Administrator – Re: Park Dedication Removal and Disposal Bylaw No. 3379, 2015.**

The Corporate Administrator reported to Council.

MOVED by Councillor Kinney and seconded by Councillor Niesh that Council Adopts the proposed Park Dedication Removal and Disposal Bylaw No. 3379, 2015 (Off Graham Avenue) to allow for the disposition of the subject lands.

CARRIED

**10. ADDITIONAL ITEMS**

**11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a) **Councillor Mirau – Re: Council’s Meetings.**

Councillor Mirau presented to Council.

MOVED by Councillor Cunningham and seconded by Councillor Niesh as follows:

WHEREAS the Prince Rupert City Council wishes to be accountable and transparent regarding In Camera Meetings; and

WHEREAS the Ombudsperson developed a best practices guide for local governments; and

THEREFORE BE IT RESOLVED that Council directs Staff to develop an In-Camera communications policy incorporating the recommendations from the

Ombudsperson’s best practices guide;

- Continue to utilize paragraph 90(1) of the *Local Government Act* if there is a reason to question whether it is necessary to close a meeting; and
- Provide as much detail as possible about the basis for closing a meeting without undermining the reason for closing the meeting; and
- Include in the resolution to close a meeting a description of each distinct matter to be discussed and the authorizing provision; and
- Continue to read the resolution to close a meeting aloud; and
- Continue to state whether Council will reconvene in an open meeting at the end of the closed session; and
- Continue to restrict discussion to subjects that were authorized by the resolution to close the meeting; and
- Continue to keep a detailed record of Closed Meetings; and
- Continue to comply with FIPPA; and
- Establish a process and assign responsibility to specific Staff reviewing and releasing Minutes of Closed Meetings and related information no longer requiring confidentiality; and
- Release as much information as possible as often.

CARRIED

**b) Mayor Brain – Re: Update.**

The Mayor gave a verbal report update.

**12. ADJOURNMENT**

MOVED by Councillor Randhawa and seconded by Councillor Mirau that the meeting be adjourned at 7:44 p.m.

CARRIED

Confirmed:

These meeting Minutes were adopted by Council. To view signed original, visit City Hall Administration or contact via phone 250-627-0934 or e-mail [cityhall@princerupert.ca](mailto:cityhall@princerupert.ca)

\_\_\_\_\_  
MAYOR

Certified Correct:

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CORPORATE ADMINISTRATOR