

CITY OF PRINCE RUPERT

**FINANCE ADMINISTRATIVE FEES AND CHARGES
AMENDMENT BYLAW No. 3451, 2019**

BEING A BYLAW TO AMEND THE FEES AND CHARGES AMENDMENT
BYLAW NO. 3172, 2004

WHEREAS Section 194 of the *Community Charter*, SBC 2003, Chapter 26, authorizes Council to, by bylaw, impose fees payable in respect of services of the City or the exercise of its authority to regulate, prohibit or impose requirements;

AND WHEREAS the *Community Charter*, SBC 2003, Chapter 26, authorizes Council to adopt and amend bylaws relating to the providing of services or the exercise of its authority to regulate, prohibit or impose requirements;

NOW THEREFORE the Council of City of Prince Rupert in open meeting assembled, enacts as follows:

1. That Prince Rupert Fee-Setting Bylaw No. 3172, 2004 be amended by replacing the Finance Related Services portion of “Schedule A” with the attached “Schedule A”.
2. This Bylaw may be cited as “**Finance Administrative Fees and Charges Amendments Bylaw No. 3451, 2019**”.

Read a First time this 9th day of December, 2019.

Read a Second time this 9th day of December, 2019.

Read a Third time this 9th day of December, 2019.

Final Consideration and Adopted this 12th day of December, 2019.

To view an executed original please
contact the Corporate Administrator at
cityhall@princerupert.ca or by telephone
at 250.627.0934.

“SCHEDULE A”

MISCELLANEOUS ADMINISTRATIVE FEES AND CHARGES

Pursuant to Section 194 of the *Community Charter*, SBC 2003, Chapter 26, there is hereby levied fees for miscellaneous administrative services provided as follows:

Services Provided	Fee
Finance Related Services	
Annual Financial Report	\$10.00 per copy
Annual 5 – Year financial Plan	\$10.00 per copy
Returned Cheques	\$30.00 per returned cheque
Charge for N.S.F. transaction	\$30.00 per N.S.F transaction
Fee for placing a stop payment order and replacing the cheque	\$30.00 per cheque.
General Accounts Receivable outstanding on the 25 th day of the month following the billing date	2% per month additional charge shall be added to the account unless a different penalty is specified in a bylaw pertaining to the service provided.
Unpaid accounts turned over to a Collection Agency	50% of the amount outstanding shall be added to the account
Tax Certificates to non-property owners	\$25.00 per property
Tax Sale Title Transactions	Per Land Title and Survey Authority Fee
Removal of Notice on Title	Per Land Title and Survey Authority Fee
Covenant information via BC Online	Per Land Title and Survey Authority Fee
Certificate of Title through BC Online	Per Land Title and Survey Authority Fee