



**CITY OF PRINCE RUPERT**  
**Administration Department**  
424 3<sup>rd</sup> Avenue West  
Prince Rupert, BC, V8J 1L7  
**Phone:** (250) 627 0939 **Fax:** (250) 627 0999

**CIVIC RECOGNITION  
AWARD NOMINATION FORM**

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This form is used to recognize individuals that bring distinction to themselves and to the City of Prince Rupert from across broad areas within the community. Please use one form for each person you are nominating, and please specify which award you would like this person nominated for.

“TO BE COMPLETED BY THE PERSON NOMINATING” and submitted to:

Corporate Administrator, City of Prince Rupert

I/We, \_\_\_\_\_  
(Name)

wish to nominate \_\_\_\_\_  
(Name)

For the award noted below (select one):

- Civic Merit Award                       Civic Appreciation Award  
 Certificate of Appreciation            Achievement Award  
 Sgt. William Booth Award for Valour

*(For additional information on the City of Prince Rupert Awards and policy please visit the City's website [www.princerupert.ca](http://www.princerupert.ca) and type "Civic Recognition" in the search bar at the top of the landing page.)*

**CONTACT INFORMATION FOR PERSON NOMINATING:**

Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address (if available): \_\_\_\_\_

**CONTACT INFORMATION FOR NOMINEE:**

Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address (if known): \_\_\_\_\_

Email Address (if available): \_\_\_\_\_



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My/our reasons for making this nomination are: *(Please feel free to expand beyond this page, to a maximum of one page).*

The following is biographical and/or contextual information about my/our nominee: *(Please feel free to expand beyond this page, to a maximum of one page).*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## VOLUNTEER APPRECIATION PIN AWARD NOMINATION FORM

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An “**Appreciation Pin**” is granted as an expression of appreciation to an individual who has volunteered for a committee or the City for an event within the community.

- |   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| 1. Has this person volunteered for an event within the Community? | <input type="checkbox"/> | <input type="checkbox"/> |

*(Select all that apply).*

- Seafest
- Winterfest
- Halloweenfest
- Children’s Fest
- \_\_\_\_\_

**Please describe their commitment to volunteer service.**