

## RECREATION ACCESS PROGRAM (RAP) APPLICATION FORM

The RAP program is designed for low income individuals and family members living in the same household in the City of Prince Rupert. Please complete the application and submit it the City of Prince Rupert Recreation Complex.

Address:			
City:		Postal Code:	
Home Phone:		Cell Phone:	
Email Address:			

All applicants must submit the completed application form and the following:

- Adults must show photo ID
- Child Tax Benefit Notice must be provided for all dependents if it is not a referral.  
*(A copy of your Child Tax Credit statement can be obtained by calling the Child Tax Information at 1-800-387-1193)*
- Proof of Prince Rupert residency – Photo ID, rental receipt or utility bill (hydro, phone, etc.)

### STEP 1 OF 3: LIST OF ALL FAMILY MEMBERS/DEPENDENTS

Last Name	First Name	M/F	Date of Birth (DD/MM/YYYY)

### STEP 2 OF 3: CHOOSE ONE OF THE FOLLOWING 2 OPTIONS

**OPTION 1: PROOF OF PROVINCIAL FINANCIAL ASSISTANCE**  
 (please provide one of the following for each family member)

- AISH (Assured Income for the Severely Handicapped) or BC Health Benefits Program Recipient – original referral letter
- Social Assistance Recipient – original referral letter
- BC Seniors Supplement recipient – photocopy of cheque
- Children under government care – original referral letter
- BC Ministry Transit Pass – including name



PRINCE RUPERT



RECREATION COMPLEX

1000 McBride Street, Prince Rupert, BC V8J 3H2  
250.624.6707 Fax 250.627.8036

[www.princerupert.ca](http://www.princerupert.ca)



**OPTION 2: INCOME BASED ON PREVIOUS YEAR TAXES**

(please provide if unable to provide proof in option 1)

For this option, all applicants must submit the completed application form and:

- Income Tax Notice of Assessment for the previous year for all income earners in the household (*contact 1-800-959-8281 for a copy*)
- Current Child Tax Benefit form for all dependents listed  
(*A copy of your Child Tax Credit statement can be obtained by calling the Child Tax Information at 1-800-387-1193*)
- WCB or ICBC income – must show supporting documentation listing this income

**STEP 3 OF 3: SIGNATURE OF CONSENT**

I, \_\_\_\_\_, declare that the information contained on this form is true and correct to the best of my knowledge. If requested, I agree to meet with a representative of the City of Prince Rupert and will provide financial information that is required. Memberships will be cancelled if information is incorrect or unavailable.

<b>Signature</b>		<b>Date:</b>	
<b>All RAP PASSES ARE VALID FOR 1 YEAR FROM DATE OF ISSUE</b>			<b>Initial</b>

**THIS FORM WILL EXPIRE 30 DAYS FROM DATE SIGNED**

SUBMIT THIS COMPLETED FORM AND REQUIRED DOCUMENTATION TO THE PRINCE RUPERT RECREATION COMPLEX  
(Front desk at the main office in the Civic Centre)

Freedom of information and Protection of Privacy Act Statement: Information collected on this form or provided with this form, is collected under the general authority of the Community Charter and the Freedom of Information and Protection of Privacy Act, and is protected in accordance with the Act. Personal Information will only be used by authorized staff to fulfill the purpose for which it originally collected or for a use consistent with that purpose. For further information regarding the collecting, uses, or disclosures of personal information by the City of Prince Rupert, please contact the Legislative Services Department at 250-755-4505.

Do you have any questions about applying for the Recreation Access Program or completing the form?  
Please call 250-624-6707 for more information.

Office Use Only

Processed at:	Processed by:	Date:
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