



City of Prince Rupert

**Recreation Facilities Regulations, Fees, And Charges Bylaw No.
3118, 2001**

(With Amendments to March 31, 2004)

Consolidated for Convenience Only

This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws of this subject.

**CITY OF PRINCE RUPERT
BYLAW NO. 3118**

**A BYLAW TO MAKE RULES AND REGULATIONS AND FIX FEES TO BE CHARGED FOR USE
OF MUNICIPAL RECREATIONAL FACILITIES**

WHEREAS the [Local Government Act](#), R.S.B.C. 1996, Chapter 323 permits Council to impose fees and charges in respect of all or part of a service of the municipality;

NOW THEREFORE the Council of City of Prince Rupert in open meeting assembled enacts as follows:

1. That all those properties known and described as:

| | |
|-------------------------|------------------------------|
| Roosevelt Park | Charles Hays Field |
| Patullo Park | Jim Ciccone Civic Centre |
| Earl Mah Aquatic Centre | Rotary/McBride Tennis Courts |
| Centennial Golf Course | |

may be closed to free use by the public.

2. **Policy Interpretation**

The Interpretations of Council’s policy in respect of this Bylaw shall be as contained in Schedule “A” attached hereto and forming part of this Bylaw.

3. **Fees and Charges**

The fees and charges for the use of facilities contained within the properties referred to in paragraph 1 hereof shall be levied effective [upon adoption of this Bylaw](#) and be those as fixed in Schedule “B” attached hereto and forming part of this Bylaw.

4. Recreation Facilities Regulations, Fees, and Charges Bylaw [No. 3093, 1999](#) is hereby repealed.

5. This Bylaw may be cited as **“RECREATION FACILITIES REGULATIONS, FEES, AND CHARGES BYLAW NO. 3118, 2001”**.

READ THE FIRST TIME THIS 26TH DAY OF FEBRUARY, 2001.

READ THE SECOND TIME THIS 26TH DAY OF FEBRUARY, 2001.

READ THE THIRD TIME THIS 26TH DAY OF FEBRUARY, 2001.

ADOPTED THIS 12TH DAY OF MARCH, 2001.

MAYOR

CORPORATE ADMINISTRATOR

This Bylaw has been consolidated for convenience and includes amendments from:

Bylaw No. 3154, 2003 - Adopted April 28, 2003
Bylaw No. 3160, 2003 - Adopted July 14, 2003
Bylaw No. 3167, 2003 - Adopted December 8, 2003
Bylaw No. 3172, 2004 - Adopted March 31, 2004

SCHEDULE "A" to BYLAW NO. 3118, 2001

POLICY INTERPRETATION

1. Age Category (excluding golf):
 - Tiny Tots (under one year) - Free
 - Child (1 - 12 years)
 - Youth (13 - 18 years)
 - Adult (19 – 59 years)
 - Senior (60 years & over)
2. Age Category (Golf):
 - Junior (10 - 18 years)
 - Adult (19 - 64 years)
 - Senior (65 years & over)
3. Classification: Family - entire immediate family (only those with children identified on medical card will be admitted for family rate).
4. Where there is an established rental fee, no groups or individuals will be entitled to use The facility without charge.
5. Rental fees and charges are designed for use within normal operating hours on normal operating days.
6. Rental fees and charges are made for costs such as wages for security, janitorial, set up/take down, etc. The approved City hourly rate will apply.
7. Rental fees and charges include the supply of normal equipment on inventory in the particular premises to be used. However, they do not include the cost of setting up and taking down, or the provision of additional furnishings and equipment required for special set ups.
8. When more than one event operates on either a day or evening basis and to which, each is charged admission, the rental charge applied will be "per each event".
9. When a lessee requires a facility to be closed to public use for any period preceding and/or following the actual date of event, there will be any hourly charge to offset supervision costs.
10. All Recreation Rates are subject to the Goods and Services Tax and B.C. Sales and Rental Tax where applicable.
11. Access Cards - The Access Card entitles Prince Rupert residents with permanent disabilities to a 50% reduction in fees for most recreation programs and facilities. Some restrictions apply.

Bylaw 3172

SCHEDULE "B"
RECREATION FACILITIES FEES AND CHARGES

**Swimming Pool, Arena and Squash Court,
Interchangeable Admission Fees
Public Swimming and Skating**

| Single Admission | G.S.T. Included | Total |
|-----------------------------|-----------------|--------|
| Child (1 to 12 Years) | | \$2.00 |
| Youth (13 to 18 Years) | | \$2.50 |
| Post Secondary Student | | \$3.30 |
| Adult (19 to 59 Years) | | \$4.50 |
| Family | | \$9.00 |
| Seniors (60 Years and Over) | | \$3.00 |

| Drop In Fees | G.S.T. Included | Total |
|-----------------------|------------------|--------------|
| Shift Hockey | | \$4.50 |
| Adult Noon Basketball | | \$3.60 |
| Adult Noon Badminton | | \$3.60 |
| Fitness Classes | | \$3.60 |
| Casual Gymnasium | Single Admission | 3 Month Pass |
| Child | \$1.00 | \$21.40 |
| Youth | \$2.00 | \$32.10 |
| Adult | \$3.00 | \$42.80 |

| Monthly Passes | G.S.T. Included | Total |
|-----------------------|-----------------|---------|
| Child | | \$16.00 |
| Youth | | \$20.00 |
| Adult | | \$36.00 |
| Seniors | | \$24.00 |
| Family | | \$72.00 |

| Squash Court | G.S.T. Included | Total |
|------------------------|-----------------|--------|
| Child & Youth - Single | | \$3.60 |
| Adult - Single | | \$6.00 |

Economy Tickets

G.S.T. not Included

| | 10 | 20 | 30 |
|--------|-----------|-----------|-----------|
| Child | \$15.93 | \$30.17 | \$42.17 |
| Senior | \$23.89 | \$45.25 | \$63.25 |
| Youth | \$20.08 | \$37.80 | \$49.61 |
| Adult | \$35.76 | \$67.32 | \$88.36 |
| Family | \$71.52 | \$134.64 | \$176.72 |

SWIMMING POOL

Recreation Aquatic Clubs

G.S.T. not included

| | | |
|---------------|--|---------|
| Deep Tank "L" | | \$29.70 |
| Shallow "L" | | \$31.48 |
| Deep Tank | | \$11.45 |
| Full Pool | | \$42.93 |

Additional staff costs will be charged to Licensee

**Recreation Groups and
*Schools**

G.S.T. not included

*During regular school hours

| | | |
|----------------|---|---------|
| Shared Pool | per hour up to 49 people | \$65.92 |
| Full Pool | per hour up to 49 people (additional cost when needed) | \$82.08 |
| Swim Lane only | per hour per lane when swim lanes are used | \$11.29 |

School Instruction

G.S.T. not included

*During regular school hours

| | | |
|--|-----------------------------|---------|
| | per hour plus one Lifeguard | \$50.97 |
|--|-----------------------------|---------|

Institutional/Post Secondary Groups and Schools

G.S.T. not included

| | | |
|-------------|----------|----------|
| Deep "L" | per hour | \$72.93 |
| Shallow "L" | per hour | \$95.37 |
| Full Pool | per hour | \$113.10 |
| Deep End | | \$47.12 |

Additional staff costs will be charged to licensee

Private and Commercial Instructional Groups or Individuals

G.S.T. not included

| | | |
|--|----------|----------|
| Deep "L" | per hour | \$115.32 |
| Shallow "L" | per hour | \$130.69 |
| Full Pool | per hour | \$236.94 |
| Additional staff costs will be charged to licensee | | |

SWIM MEETS OR WATER COMPETITIONS

G.S.T. not included

| | |
|--|---------|
| per hour plus one Lifeguard | \$67.89 |
| Additional staff costs will be charged to licensee | |

SAUNA, WHIRLPOOL AND FITNESS USE

Regular single admission fees and economy tickets are accepted. Sauna, whirlpool or fitness area may not be available during competitions, private rentals or specific programs.

ARENA

MINOR HOCKEY AND FIGURE SKATING, *SCHOOL DISTRICT #52 AND *PRIVATE SCHOOLS IN PRINCE RUPERT

G.S.T. not included

| | |
|----------|---------|
| per hour | \$42.57 |
|----------|---------|

ADULT RECREATIONAL LEAGUES

G.S.T. not included

| | |
|----------|----------|
| per hour | \$111.01 |
|----------|----------|

PRIVATE RENTALS

G.S.T. not included

| | |
|----------|----------|
| per hour | \$111.01 |
|----------|----------|

SKATE RENTALS

plus PST + GST
INDIVIDUAL

plus PST + GST
ECONOMY TICKETS

| | | |
|------------|--------|---------|
| Adult | \$1.91 | \$17.23 |
| Child/Teen | \$1.43 | \$12.87 |

| SKATE SHARPENING | G.S.T. included <u>INDIVIDUAL</u> | G.S.T. included <u>ECONOMY TICKETS</u> <u>(10)</u> |
|---|--|--|
| All Skates Except Figure Skates | \$5.50 | \$50.00 |
| Figure Skates | \$6.00 | \$54.00 |
| LOCAL ICE SHOWS / CARNIVALS | G.S.T. not included | |
| | per hour | \$111.01 |
| | Rehearsals and decorating at regular Figure Skating ice rates. | |
| ARENA SPECIAL EVENTS - DRY FLOOR RENTALS | | |
| LOCAL TRADE SHOWS / CONCERTS / CONVENTIONS | G.S.T. not included | |
| | per day | \$938.87 |
| | Clean up fee per day | \$295.00 |
| CIRCUS | G.S.T. not included | |
| | One Show | \$938.87 |
| | For two or more shows held on one day, Rental fee for each extra show plus cleaning costs | \$394.33 |
| OUT OF TOWN SHOWS / CONCERTS | G.S.T. not included | |
| | per day | \$1,842.23 |
| | Plus clean up fee per day | \$295.00 |
| RECREATIONAL / ROLLER SKATING PARTIES / SCHOOL DISTRICT #52 AND SET UP / TAKE DOWN | G.S.T. not included | |
| | per hour including set up/take down time | \$36.23 |

GENERAL FACILITY RENTALS

| <u>Meetings / Recreational Use / No Sales Permitted</u> | G.S.T. not included | |
|---|---------------------|----------|
| | Per hour | Per day |
| Art/Judo/Raven/Lapidary/Pool View Room | \$12.77 | \$102.18 |
| Pottery Room | \$12.77 | \$102.18 |
| Pottery Room (equipment used) | \$18.29 | |
| Auditorium | \$22.66 | |
| Eagle Room | \$15.57 | \$119.47 |
| Entire Gymnasium | \$45.32 | |
| Half Gymnasium | \$22.66 | |
| Lower Kitchen | \$12.19 | \$33.25 |
| Main Basketball Court | \$32.33 | |
| Meetings by Community/Recreation Groups | \$10.00 | |

SPECIAL EVENTS

| | G.S.T not included | | |
|---|--------------------|-----------|------------------|
| | Auditorium | Gymnasium | Eagle/Raven Room |
| Local Shows/Dances / Concerts/Banquets / Conventions / Tournaments (Minimum of 8 hours) | \$670.95 | \$1341.16 | \$17.13 |
| Out of Town Shows / Dances / Concerts / Banquets /Conventions (Minimum of 8 hours) | \$1126.51 | \$2145.81 | \$34.26 |
| Commercial Sales/ Display (per hour) | \$49.85 | \$99.70 | \$34.26 |
| Set-up and Take Down Time | \$22.66 | \$45.32 | |

Special Event Conditions

Additional floor covering costs for gym floor
 Additional set up costs may be applicable
 Lower Kitchen Clean Up deposit \$ 50.00
 15% discount for 4 or more consecutive days

10% discount for 3 consecutive days

Clean-up costs per day in the gym / auditorium / arena \$295.00

For electrical use in the Gymnasium, Auditorium, and Arena during special events

a) surcharge for 100 amperage *\$160.93

b) surcharge for 200 amperage *\$241.89

c) per hour Charles Hays Track and Field Lights * \$25.00

* subject to any increases in hydro costs

CIVIC CENTRE PARKING LOT

G.S.T. not included

per day for outdoor fields or Civic Centre Parking Lot - Circus/Carnival plus costs of additional licenses, utilities and services as required. \$847.00

Pre-Carnival set-up / take-down (per day) \$254.10

SPORTS FIELDS

Per Team/Per Season

Baseball/Slopitch \$75.00

Rugby \$125.00

Youth Soccer \$50.00

Adult Soccer \$100.00

SCHEDULE "C" Prince Rupert Centennial Golf Course

* (All Golf Fees include G.S.T)
Effective upon adoption

| | Total Fee (including G.S.T.) |
|--|------------------------------------|
| Green Fees | |
| 9 Holes | \$ 23.00 |
| 18 Holes | \$ 35.00 |
| 18 Holes (Juniors 10 – 18 and Seniors 65 years plus) | \$ 20.00 |

| | |
|--------------------|-----------|
| PUNCH CARD | |
| 20 Rounds /9 holes | \$ 400.00 |
| 20 Rounds/18 holes | \$ 550.00 |

| | |
|--|----------|
| TWILIGHT RATES | |
| Unlimited, tee-off times are set four (4) hours before sunset. | \$ 20.00 |

| | |
|--|----------|
| SPECIAL EVENING RATE | |
| Tee-off times after 7:30 p.m. Summer only. | \$ 15.00 |

| | | |
|--|-------------------------------------|----------|
| OFF SEASON GREEN FEES | | |
| October 1 to March 31 (individuals are entitled to 18 holes) | If no greens and tees are open | \$ 8.00 |
| | If greens are open but tees are not | \$ 15.00 |
| | If both greens and tees are open | \$ 20.00 |

Total Fee
(including
G.S.T.)

ANNUAL PASS

| | |
|---|-----------|
| Single | \$ 880.00 |
| Senior Citizen - Monday to Friday only | \$ 460.00 |
| Senior Citizen - No Restrictions | \$ 630.00 |
| Junior | \$ 200.00 |
| Post Secondary Student (April 1 to August 31) | \$425.00 |

**ONE HALF SEASON RATES
(COMMENCING JULY 1ST)**

| | |
|--|-----------|
| Single | \$ 485.00 |
| Senior Citizen - Monday to Friday only | \$ 280.00 |
| Senior Citizen - No Restrictions | \$ 350.00 |
| Junior | \$ 170.00 |
| Post Secondary Student (July 1 to August 31) | \$315.00 |