



# City of Prince Rupert

## AGENDA

For the **REGULAR MEETING** of Council to be held on Monday, June 9, 2014 at 7:00 p.m. in the Council Chambers of City Hall, 424 - 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

### 1. CALL TO ORDER

### 2. ADOPTION OF AGENDA

**Recommendation:**

THAT the Agenda for the Regular Council Meeting of June 9, 2014 be adopted as circulated.

### 3. MINUTES

**a) Recommendation:**

THAT the Minutes of the Special Council Meeting of May 26, 2014 be adopted. [Page 3](#)

**b) Recommendation:**

THAT the Minutes of the Regular Council Meeting of May 26, 2014 be adopted. [Page 4](#)

**c) Recommendation:**

THAT the Minutes of the Committee of the Whole Meeting of May 26, 2014 be received. [Page 8](#)

### 4. PETITIONS AND DELEGATIONS

- a) Mr. Vaughan Bassett, Senior Vice President Sales and Logistics, Pinnacle Renewable Energy Inc. – Re: Project Update and Addressing Various Public Concerns.**

### 5. UNFINISHED BUSINESS

### 6. REPORTS AND RECOMMENDATIONS

- a) Report from the City Manager – Appointment to the Mainland Solid Waste Management Committee. [Page 10](#)**

**Recommendation:**

THAT Richard Pucci, Engineering Coordinator be appointed to the Mainland Solid Waste Management Committee as per Bylaw No. 245 for Skeena Queen Charlotte Regional District.

- b) Report from the Chief Financial Officer – 2013 Statement of Financial Information (SOFI) [Page 12](#)**

**Recommendation:**

THAT Council, by resolution, approve the 2013 Statement of Financial Information.

**7. REQUESTS**

**8. CORRESPONDENCE FOR ACTION**

**a) Request for a Letter of Support – Helijet, Prince Rupert Base.**

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**Recommendation:**

THAT Council send a resolution supporting Helijet's public viewing and flyover at this year's Seafest.

**9. RESOLUTIONS FROM CLOSED MEETINGS**

**10. BYLAWS**

**11. ADDITIONAL ITEMS**

**12. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

**13. ADJOURNMENT**

# City of Prince Rupert

Minutes for the **SPECIAL MEETING** of Council held on Monday, May 26, 2014 at 5:00 p.m. in the Council Chambers of City Hall, 424 - 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor J. Mussallem  
Councillor A. Ashley  
Councillor J. Carlick-Pearson  
Councillor B. Cunningham  
Councillor G. Garon  
Councillor N. Kinney  
Councillor J. Thorkelson

**ABSENT:**

**STAFF:** R. Long, City Manager  
C. Bomben, Chief Financial Officer  
R. Mandryk, Corporate Administrator

**1. CALL TO ORDER**

The Chair called the Special Meeting of May 26, 2014 to order at 5:00 p.m.

**2. RESOLUTION TO EXCLUDE THE PUBLIC**

MOVED by Councillor Kinney and seconded by Councillor Carlick-Pearson that the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

- 90.1 (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

Confirmed:

\_\_\_\_\_  
MAYOR

Certified Correct:

\_\_\_\_\_  
CORPORATE ADMINISTRATOR

3(b)

# City of Prince Rupert

Minutes for the **REGULAR MEETING** of Council held on Monday, May 26, 2014 at 7:00 p.m. in the Council Chambers of City Hall, 424 - 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor J. Mussallem  
Councillor A. Ashley  
Councillor J. Carlick-Pearson  
Councillor B. Cunningham  
Councillor G. Garon  
Councillor N. Kinney  
Councillor J. Thorkelson

**ABSENT:**

**STAFF:** R. Long, City Manager  
C. Bomben, Chief Financial Officer  
R. Mandryk, Corporate Administrator

## 1. CALL TO ORDER

MOVED by Councillor Ashley and seconded by Councillor Carlick Pearson that the Regular Meeting be suspended and the Committee of the Whole Meeting be convened.

CARRIED

## 2. ADOPTION OF AGENDA

MOVED by Councillor Kinney and seconded by Councillor Garon that the Agenda for the Regular Council Meeting of May 26, 2014 be adopted as circulated.

CARRIED

## 3. MINUTES

a) MOVED by Councillor Carlick Pearson and seconded by Councillor Cunningham that the Minutes of the Special Council Meeting of May 12, 2014 be adopted.

CARRIED

b) MOVED by Councillor Ashley and seconded by Councillor Kinney that the Minutes of the Public Hearing of May 12, 2014 be adopted.

CARRIED

c) MOVED by Councillor Carlick Pearson and seconded by Councillor Ashley that the Minutes of the Regular Council Meeting of May 12, 2014 be adopted.

CARRIED

**4. PETITIONS AND DELEGATIONS**

- a) **Presentation from Mr. Graham Genge, Community Coordinator, Spectra Energy – Re: Project Update.**

Mr. Genge presented to Council an update as to what Spectra has been working on to date along with a visual presentation.

**5. UNFINISHED BUSINESS**

**6. REPORTS AND RECOMMENDATIONS**

- a) **Report from the Corporate Administrator – Encroachment Agreement – 972 10<sup>th</sup> Avenue East.**

MOVED by Councillor Ashley and seconded by Councillor Kinney that the City enters into an Encroachment Agreement with the owner of 972 - 10th Avenue East.

CARRIED

- b) **Report from the Recreation Services Consultant – Purchase of New Zamboni Ice Resurfacer by the Prince Rupert Minor Hockey Association for use by the Recreation Department.**

MOVED by Councillor Thorkelson and seconded by Councillor Carlick Pearson that the City accept Prince Rupert Minor Hockey Association's (P.R.M.H.A.) generous contribution to purchase a new Zamboni Ice Resurfacer valued at \$120,000.00 and make it available on a perpetual basis for use by the Recreation Department; and,

THAT a letter of thanks be sent directly to the Prince Rupert Minor Hockey Association for their generous contribution to the City of Prince Rupert.

CARRIED

- c) **Report from the Chief Financial Officer – Annual Report.**

MOVED by Councillor Kinney and seconded by Councillor Ashley that Council, by resolution:

- Approve the circulation of the 2013 Annual Report; and,
- Set the date of June 23, 2014 for the Public Meeting on the Annual Report.

CARRIED

- d) **Report from the Deputy Chief Elections Officer – Failure to File Election Campaign Financial Disclosure Statements.**

MOVED by Councillor Ashley and seconded by Councillor Garon that Council receive and file this report at an open meeting.

CARRIED

**e) Report from the City Manager – Appointment of Elections Officers.**

MOVED by Councillor Kinney and seconded by Councillor Carlick-Pearson that Tanya Ostrom, Assistant Operations Manager, be appointed Chief Elections Officer and that Rory Mandryk, Corporate Administrator, be appointed as Deputy Elections Officer for the 2014 General Municipal Election.

CARRIED

**7. REQUESTS**

**8. CORRESPONDENCE FOR ACTION**

**a) Proclamation request from SPARC BC - Access Awareness Day.**

MOVED by Councillor Carlick-Pearson and seconded by Councillor Cunningham that Council declare June 7, 2014 Access Awareness Day in the City of Prince Rupert.

CARRIED

**b) Letter from Mr. Antonio d'Emanuele, Art Teacher, Charles Hays Secondary School – Stencil Project.**

MOVED by Councillor Thorkelson and seconded by Councillor Kinney that Council review the request and provide direction to staff; and;

THAT this be referred to the Recreation Commission for their consideration and decision and therein to proceed as such, keeping other art work safe from being altered.

CARRIED

**9. RESOLUTIONS FROM CLOSED MEETINGS**

MOVED by Councillor Kinney and seconded by Councillor Ashley that Council receive the report from the City Manager for information purposes; And release the information to the Public outlining the proponent's proposal regarding DL 444.

CARRIED

MOVED by Councillor Thorkelson and seconded by Mayor Mussallem that the City instruct the Legacy Corporation; following payment by the LNG proponent into the Legacy Corp; that the Legacy Corp hire on behalf of the City; and as requested by the City; an Environmental Engineer who shall be commissioned by Legacy Corp with regards to air and water shed concerns surrounding DL 444 and any proposed uses by the proponent.

CARRIED

MOVED by Councillor Thorkelson and seconded by Councillor Kinney that the City release to the public the resolution of Council regarding the hiring of an Environmental Engineer.

CARRIED

**10. BYLAWS**

**11. ADDITIONAL ITEMS**

**12. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

MOVED by Councillor Garon and seconded by Councillor Ashley that Staff send a letter to the Ministry of Highways outlining the concerns many members of the community have regarding the recent slashing and tree cutting along the highway; and communicate clearly that this work should not be done so that it looks so unsightly in the future; and that the work to date be cleaned up.

CARRIED

MOVED by Councillor Thorkelson and seconded by Mayor Mussallem that a letter of support for local ship building be sent to the Provincial Government in conjunction with Jim Sinclairs' letter; and contained in this letter to the Provincial Government should be a request that policies be developed by the Provincial Government that support local ship building rather than offshore ship building.

CARRIED

The Mayor provided his verbal report.

**13. ADJOURNMENT**

MOVED by Councillor Ashley and seconded by Councillor Carlick-Pearson that the meeting be adjourned at 8:39 p.m.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE ADMINISTRATOR

# City of Prince Rupert

Minutes for the **COMMITTEE OF THE WHOLE MEETING** of Council held on Monday, May 26, 2014 in the Council Chambers of City Hall, 424-3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor J. Mussallem  
 Councillor A. Ashley  
 Councillor J. Carlick-Pearson  
 Councillor B. Cunningham  
 Councillor G. Garon  
 Councillor N. Kinney  
 Councillor J. Thorkelson

**ABSENT:**

**STAFF:** R. Long, City Manager  
 C. Bomben, Chief Financial Officer  
 R. Mandryk, Corporate Administrator

## 1. CALL TO ORDER

The Chair called the Committee of the Whole Meeting of May 26, 2014 to order at 7:01 p.m.

## 2. ADOPTION OF AGENDA

MOVED by Councillor Ashley and seconded by Councillor Kinney that the Agenda for the Committee of the Whole Meeting of May 26, 2014 be adopted as circulated.

CARRIED

## 3. QUESTION PERIOD FROM THE PUBLIC

**Mr. Lothar Schiese – 1080-3rd Avenue West & Ms. Sharon Joe Scott – 1285 Park Avenue.**

Ms. Scott and Mr. Schiese addressed Council regarding lost/found bicycles and how the City deals with the bikes currently and how they would like the issue to be handled in the future.

**Ms. Lisa Girbav, Summer Student for the Salmonberry Farmers Market.**

Ms. Girbav made a request to use City's power source at the Court House to power the Salmonberry Farmers Market.

**Ms. Christine Malaka – 310 – 6<sup>th</sup> Avenue East.**

Ms. Malaka presented an issue regarding trees being cut down within the City.



**Mr. Lothar Schiese – 1080-3rd Avenue West.**

Mr. Schiese made a second presentation to Council regarding communication with the Provincial Government.

**4. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

**5. ADJOURNMENT TO RECONVENE REGULAR COUNCIL MEETING**

MOVED by Councillor Ashley and seconded by Councillor Kinney that the meeting be adjourned at 7:32 p.m.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE ADMINISTRATOR

# CITY OF PRINCE RUPERT

## REPORT TO COUNCIL

**DATE:** June 9, 2014  
**FROM:** Mr. Robert Long, City Manager  
**SUBJECT:** **APPOINTMENT TO THE MAINLAND SOLID WASTE MANAGEMENT COMMITTEE**

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### **RECOMMENDATION:**

**THAT Richard Pucci, Engineering Coordinator be appointed to the Mainland Solid Waste Management Committee as per Bylaw No. 245, 1993 for Skeena Queen Charlotte Regional District.**

### **REASON FOR REPORT:**

Bill Horne retired from his position as General Manager of Engineering & Public Works for the City of Prince Rupert in early spring 2014 and was a City appointed member of the Committee.

### **BACKGROUND:**

The Mainland Solid Waste Management Committee Bylaw No. 245, 1993 requires that two (2) members on the Mainland Solid Waste Management Committee be representatives from the City of Prince Rupert. Currently, Tanya Ostrom, Assistant Operations Manager is one of the two (2) City Representatives required to be on the Committee.

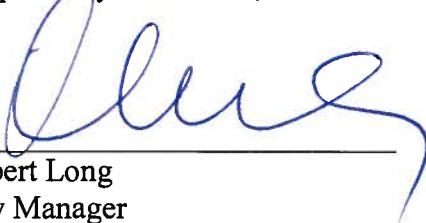
### **COST AND BUDGET IMPLICATIONS:**

None.

### **CONCLUSION:**

**That Council appoint Mr. Pucci to the Mainland Solid Waste Management Committee.**

Respectfully Submitted,

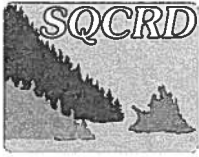


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Robert Long  
City Manager

### **Attachments:**

- Letter from Skeena Queen Charlotte Regional District.



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**  
100 - 1st Avenue East Prince Rupert, BC V8J 1A6  
Phone: (250) 624-2002 Fax: (250) 627-8493  
Website: [www.sqcrd.bc.ca](http://www.sqcrd.bc.ca)

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March 19, 2014

City of Prince Rupert  
424 West Third Avenue  
Prince Rupert, B.C.  
V8J 1L7

**Attention: Robert Long, City Manager**

Dear Mr. Long:

**Re: City of Prince Rupert Appointment to the Mainland Solid Waste Management Committee**

It is my understanding that Bill Horne will be retiring from his position as General Manager of Engineering, Public Works and Development Services for the City of Prince Rupert in early Spring of 2014.

Mr. Horne has been an appointed member, representing the City of Prince Rupert, on the Mainland Solid Waste Management Committee for a number of years. For this, the Regional District wishes to thank him, and will be sad to see his departure.

With that said, the Mainland Solid Waste Management Committee Bylaw requires that two (2) members on the Mainland Solid Waste Management Committee be representatives from the City of Prince Rupert.

We look forward to continuing to work with a new City of Prince Rupert representative on the Mainland Solid Waste Management Committee, as soon as a member has been appointed.

If you have any questions or concerns, please do not hesitate to contact me.

Yours truly,

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**

Joan Merrick  
Chief Administrative Officer

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6(b)

# CITY OF PRINCE RUPERT

## REPORT TO COUNCIL

**DATE:** June 9, 2014  
**FROM:** Corinne Bomben, Chief Financial Officer  
**SUBJECT:** 2013 STATEMENT OF FINANCIAL INFORMATION (SOFI)

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### RECOMMENDATION:

**THAT Council, by resolution, approve the 2013 Statement of Financial Information.**

### BACKGROUND:

The BC Financial Information Act requires the City of Prince Rupert to prepare a document called the Statement of Financial Information. The document provides information on the City's financial transactions which occurred during the fiscal year.

The Statement of Financial Information must be approved by Council within six months of the end of the fiscal period.

Most of the information that must be presented is contained in the Annual Audited Financial Statement. Additional information requirements include:

- A Schedule showing the remuneration and expenses incurred on behalf of all elected officials;
- A Schedule showing the salaries and expenses incurred on behalf of all employees earning \$75,000 or more; and,
- A Schedule showing the payments made to all vendors who were paid \$25,000 or more.

### CURRENT:


The attached Statement of Financial Information has been prepared pursuant to the legislation.

### CONCLUSION:

**Council by approving the 2013 Statement of Financial Information will fulfill the requirements of the BC Financial Information Act.**

Reviewed by City Manager

  
\_\_\_\_\_  
Corinne Bomben  
Chief Financial Officer

  
\_\_\_\_\_  
Robert Long

Attachments:

- 2013 Statement of Financial Information.

**City of Prince Rupert**

**2013 Statement of Financial Information**

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2013**

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(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2013**

**Statement of Financial Information Approval**

The undersigned, as authorized by the *Financial Information Regulation*, Schedule 1, Subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced as required by the *Financial Information Act*.

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Jack Mussallem  
Mayor on behalf of Council

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Corinne Bomben  
Chief Financial Officer

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2013**

**Management Report**

The Financial Statements contained in the Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council of the City of Prince Rupert is responsible for ensuring that management fulfils its responsibilities for financial reporting and maintaining internal controls and exercises this responsibility under the auspices of the *Local Government Act and the Community Charter*.

The external auditors, Carlyle, Shepherd & Co., Chartered Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to additional schedules required by the Act. Their examination includes a review and evaluation of the municipality's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Mayor and Council.

On behalf of the City of Prince Rupert

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Corinne Bomben

Chief Financial Officer

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Date



**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2013**

**Schedule of Elected Officials' Remuneration and Expenses**

		<u>Remuneration &amp; Taxable Benefits</u>	<u>Expenses</u>	<u>Total</u>
<b>Mayor</b>	Mussallem, J	\$42,474	23,718	\$66,192
<b>Councilor</b>	Ashley, A	13,180	4,119	17,299
	Carlick-Pearson, J	13,180	2,966	16,146
	Cunningham, Barry	507	0	507
	Rice, J	6,083	1,462	7,545
	Garin, G	13,180	3,387	16,567
	Thorkelson, J	13,180	1,722	14,902
	Kinney, N	<u>13,180</u>	<u>6,699</u>	<u>19,879</u>
		<u>\$114,964</u>	<u>\$44,073</u>	<u>\$159,037</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2013**

**Schedule of Employees' Remuneration and Expenses**

<u>Employee</u>	<u>Remuneration and Taxable Benefits</u>	<u>Travel, Training, and Other Expenses</u>
ANDERSON, JERRY	78,561	0
BAILEY, HOWARD I.	91,010	0
BECKWITH, JEFFERY, B.	110,625	1,222
BOMBEN, CORINNE	102,665	4,943
BONNESCHRANZ, JON	82,590	866
BRUCE, MICHAEL ALLEN	98,954	145
CASAVANT, GERRY D	84,443	2,719
CORBEIL, ROBERT L.	83,892	0
DANIELE, JAMES	79,124	866
DESAUTELS, CHRISTINE	78,208	0
FERGUSON, GRAIG	95,065	160
GARDINER, GARIN J.	98,544	0
GILKER, RICHARD H.	80,842	0
GOWE, RODNEY DOUGLAS	93,319	866
GRAV, CALVIN	85,342	2,055
HOLLAND, SANDRA M.	76,573	0
HOLOWACHUK, ANTHONY	92,849	740
HORNE, WILLIAM A.	129,747	0
JAMES, DAVID JOHN	106,519	150
JONES, REAL L.	76,946	1,020
KELLY, RUDY	89,104	10,729
KESSLER, MARKO	83,387	10,130
KREKIC, ZENO	115,355	2,532
KRISTOFF, MARVIN	101,479	943
LEIGHTON, TROY	80,153	866
LONG, ROBERT	98,770	27,592
MCKENZIE, DAVID E.	131,240	3,840
MORSE, JAMES ANDREW	120,194	682
Subtotal	2,645,500	\$73,066

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2013**

**Schedule of Employees' Remuneration and Expenses**

<u>Employee</u>	<u>Remuneration and Taxable Benefits</u>	<u>Travel, Training, and Other Expenses</u>
NICHOLLS, CRAIG	102,971	332
OSTROM, TANYA N.	97,617	0
PAOLO, ROCKY	85,627	866
PARKS, TOM G.	107,731	139
PIERCE, TERRY E.	122,617	578
POMPONIO, REMO	83,121	963
PUCCI, RICHARD BRENDON	90,392	13,027
ROEMER, RICHARD J.	98,743	963
SEIDEL, MARK	80,255	0
SIDONI, DYLAN	80,610	866
SLETTEN, HELGE A.	94,677	329
TEO, KIM GEK (CHRISTINE YEW)	93,389	7,277
THOMPSON, CALVIN H.	97,124	866
WEICK, RALPH S.	77,883	866
WEIR, STEVEN	82,507	0
WHOMES, KEVIN T.	75,292	0
WICK, MARTIN	97,048	449
Sub-total	<u>1,567,605</u>	<u>\$27,521</u>
Employee (1st page)	2,645,500	73,066
Employee (2nd Page)	1,567,605	27,521
Total for Employees Earning more than \$75,000	<u>\$4,213,104</u>	<u>\$146,464</u>
Total Remuneration of council Members	114,964	
Total Remuneration to all other employees	<u>7,977,532</u>	
Total Employee Remuneration and Taxable Benefits	<u>\$12,305,600</u>	

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2013**

**Schedule of Grants or Contributions**

Prince Rupert Arts Council	\$10,000
Halloween Festival	3,867
Lester Centre for the Arts	110,000
Museum of Northern BC – Kwintisa Station Grant	14,500
Museum of Northern BC – Operating Grant	117,000
Museum of Northern BC – Visitor Info Centre Grant	70,000
Navy League of Canada, Prince Rupert Branch	1,125
Prince Rupert Economic Development Commission	87,500
Prince Rupert Library – Operating Grant	522,000
Prince Rupert Library – Vested Benefit Accrual	9,000
Prince Rupert Racquet Association	8,500
SPCA	23,200
Prince Rupert Special Events – Operating Grant	20,000
Prince Rupert Special Events – Civic Centre	6,820
Wildlife Rehabilitation Centre	6,000
Tourism Prince Rupert – Operating Grant	65,000
Tourism Prince Rupert – Office Rental	12,053
Tourism Prince Rupert – Hotel Tax Transfer	223,419
Prince Rupert Golf Course – Operating Grant	150,406
AFFNO Sugar Shack	500
Salmonberry Trading Co. Society	500
Snowbirds	7,000
Grants – Miscellaneous	<u>3,304</u>
Total	<u>\$1,471,694</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7(2) b)

**Statement of Financial Information  
For the Year Ended December 31, 2013**

**Schedule of Suppliers of Goods and Services  
Supplier Payments Over \$25,000**

Acklands-Grainger Inc.	83,690
ACTES Environmental Ltd	69,488
Adventure Paving	771,665
All West Glass	34,353
Associated Engineering (BC) Ltd.	62,377
BC Coastal Refrigeration	151,889
BC Hydro & Power Authority	480,197
BC Hydro (Industrial Account)	224,880
BC Transit	598,564
Black Press	33,303
Brenntag Canada Inc.	47,024
Broadwater Industries (2011) Ltd	40,759
Bytown Diesel Sales Limited	49,259
Canadian Freightways	51,687
Canples Construction Ltd.	31,356
Carlyle Shepherd & Co.	32,172
CDPR Restoration	28,184
Citywest Cable & Telephone Corp.	220,511
Citywest Cable & Telephone Corp. (Misc)	29,183
Commission of Municipal Superannuation - (City Portion)	971,897
DEL Equipment Ltd	27,561
Dileta Giovanna	26,040
Diamond International Trucks Ltd	180,599
District of Port Edward (Water Fee for Watson Island)	69,399
Edvan Construction Ltd	63,318
Electrician, The	158,833
EMCO Corporation	42,675
Enercon Water Treatment Ltd.	25,306
Finning (Canada)	44,530
First Canada ULC	367,763
Frank Electric	38,269
Fred Suridge Ltd	94,630
General Paint	28,920
Golder Associates	28,203
Great West Equipment	32,076
I.C.B.C.	31,848
Interior Turf Equipment	45,109
Janitors Warehouse	61,532
Johnny's Machine Shop	77,746
Sub-total	5,456,795

Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2013**

**Schedule of Suppliers of Goods and Services**  
**Supplier Payments Over \$25,000**

Kon Kast Products (2005) Ltd.	26,986
Lane Property Advisors Inc.	142,460
Lawsn Lundell LLP	207,840
LED Roadway Lighting Ltd	587,675
Lidstone & Company Barristers & Solicitors	25,438
Lighten Up Electric Ltd	48,991
MacCarthy Motors (Terrace) Ltd.	61,342
Manulife Financial	680,142
Metlakatla Development Corp	30,836
Mont-Leon Masonry Construction Ltd.	101,216
N.S. K Contracting Ltd	27,883
Nechako Northcoast Construction Terrace	67,763
Nederman Canada Limited	49,093
North Coast Equipment Ltd	42,648
Northern Industries Sales (Terrace)	60,700
Northern Laboratories (2010) Ltd	25,743
Northern Landscaping & Excavating	30,793
Northlands Water & Sewer Supplies Ltd.	54,824
Northwest Fuels Ltd.	529,821
Oakcreek Golf & Turf inc.	45,237
Ocean Dry Ent. Ltd DBA Saanich Plumbing	44,379
Pacific Northern Gas	228,785
Premium Truck & Trailer Inc,	201,715
Print Advantage Marketing Communications Ltd	49,617
Progressive Steel	25,468
Quality Glass	41,033
Receiver General for Canada RCMP "E"	2,992,684
Revenue Services of BC	193,049
Rupert Cleaners & Laundry Ltd.	36,665
Rupert Disposal	55,746
Rupert Wood 'N Steel Construction Ltd.	25,102
Sportica	149,442
Sea-Sport Outboard Marina Ltd.	25,808
Shell Energy North America (Canada) Inc.	130,115
Skeena Queen Charlotte Regional District- Debenture Issues	827,390
Sperling Hansen Associates	50,454
Stand-Guard enterprises Inc.	53,161
Storey's Excavating	72,583
Technicon Industries Ltd	35,941
Sub-total	8,086,568

Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

## City of Prince Rupert

### Statement of Financial Information For the Year Ended December 31, 2013

#### Schedule of Suppliers of Goods and Services Supplier Payments Over \$25,000

TYEE Building Supplies LP	43,292
Vadim Computer Management Group Ltd	60,718
Valkyrie Law Group LLP	414,232
Vimar Equipment Ltd.	65,219
Waterhouse Executive Search	26,483
West Fraser concrete Ltd.	40,896
Williams Machinery Ltd- Central Branch	108,153
Willis Canada Vancouver	192,683
Workers' Compensation Board	214,203
	<hr/>
Sub-total	1,165,879
Supplier (1st Page)	5,456,795
Supplier (2nd Page)	8,086,568
	<hr/>
Suppliers paid equal and over \$25,000	14,709,242
Other Suppliers paid under \$25,000	2,175,409
	<hr/>
Total paid to Suppliers in 2013	16,884,651
Grants to Community Partners	1,471,694
Council & Employee Remuneration & Expenses	12,305,600
	<hr/>
	30,661,946
Less Investment in Tangible Capital Assets and Debt Payments	(3,900,951)
Net Change in Accrued Expenses	(396,917)
	<hr/>
Expenses as per Audited Financial Statement "B"	26,364,078
	<hr/>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2013**

**Schedule of Severance Agreements**

**Nil**

(Prepared as required by *Financial Information Regulation*, Schedule 1, Subsection 6(7))



**City of Prince Rupert**

**Statement of Financial Information  
For the Year Ended December 31, 2013**

**Schedule of Guarantee and Indemnity Agreements**

**Nil**

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 5)

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2013**

**Schedule of Long Term Debt**

Information on all long-term debt is included in the Financial Statements in Schedule 6 – Schedule of Leases and Schedule 7 – Schedule of Debenture Debt.

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 4)

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2013**

**Audited**

**2013 Financial Statements**

**Attached**

8(a)

**Stephanie New**

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**From:** Steve Morrow <SMorrow@helijet.com>  
**Sent:** Thursday, May 29, 2014 7:25 PM  
**To:** Stephanie New  
**Subject:** Seafest helicopter static display  
**Attachments:** City of Prince Rupert - COI - Helijet.pdf

Hi Stephanie

The date of the static display is June 15, 2014 at the upper Rupert Square mall parking lot. The Sikorsky 76 Medevac and Bell 206L would land at 12:30 after participating in the flypast and would remain there for public viewing until 16:30. See attachment for the insurance document.

If you need more info you can call me any time at 250 627 9197.

Steve

Steve Morrow  
Air Ambulance Lead Pilot  
Helijet, Prince Rupert Base  
250 627 9197  
[smorrow@helijet.com](mailto:smorrow@helijet.com)

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